

## MAY 2013 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on May 14, 2013 at the Piute County Commission Chambers in Junction, Utah. President Derrin Jensen called the meeting to order at 4:10 p.m. Present were Marty Morgan, Erin Jensen, Derrin Jensen, Joyce Sudweeks and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Jeff Barben. Guests at the meeting were Ron Steege, Shauna Bagley, Jodi Johnson, Brandi Schear, Kathy Riddle, Devin Shakespeare and Gloria Fox.

### **Work Meeting**

A work meeting of the Piute County School District Board of Education was held at 3:00 p.m. in the district boardroom. Superintendent Erickson trained board members on contract language and addressed language changes to district contracts. Darin Bushman presented to the board regarding the Transfer of Public Land Act passed by the state legislature in 2012. There is a direct correlation between per pupil funding increases and the percentage of public land within a state. Darin presented a video on reclaiming Utah's public lands through the enabling act, referred board members to [www.americanlandscouncil.org](http://www.americanlandscouncil.org) and presented them a resolution that he would like to have them pass supporting the state of Utah reclaiming federally managed land..

### **I. Opening Remarks**

Opening remarks were by Joyce Sudweeks.

President Derrin Jensen welcomed everyone to Board Meeting.

### **II. Public Hearing:** none

#### **A. Citizen Dialog**

Ron Steege approached the board about getting volunteers for the POD. They have asked for volunteers in the past but are still in need. Ron asked if he could solicit volunteers at the opening institute for the school district. Erin Jensen asked how many volunteers are needed. Ron stated that they would only need 6 to 8 volunteers. Shauna stated that her FBLA club is looking for opportunities to volunteer in the community and this would seem to be a good fit. Superintendent Erickson suggested that Ron work with Shauna on the project. Ron agreed.

### **III. Discussion Items:**

#### **E. PHS Valedictorian Selection Protocol**

President Jensen skipped to Item E. and gave time to Shauna Bagley to discuss valedictorian selection protocol. Shauna shared the history of the selection process for the valedictorian at PHS. She has researched how other schools select their valedictorians and proposed changing the process to require students to attend Piute High School their junior and senior years, have completed their graduation requirements by the checkout day and base the award on grades received through the third quarter of their senior year. The selection process will be determined by a weighted GPA formula that will consider college courses, course difficulty and the ACT score. Superintendent Erickson complimented Shauna for her work and the proposed changes, but was concerned that because college courses are not required to meet graduation requirements it could cause confusion in the community. Board members suggested changing the wording and thanked Shauna for her presentation.

#### **A. Medical Treatment Protocol/Policy Third Reading**

President Jensen asked board members if they had any concerns with the Medical Treatment Policy as read. There were no concerns.

#### **B. Bullying Policy Third Reading**

President Jensen asked board members if they had concerns with the Bullying Policy. Sek pointed out that we are attaching the policy that a administrator follows in a bullying incident to the policy.

#### **C. Comprehensive Guidance Program Review**

President Jensen noted that Devin Shakespeare was not present. Moved to Item D.

#### **D. Schools/Program Strategic Plans-2013/2014**

Superintendent Erickson reviewed the strategic plans for the schools and programs within the district with the board members. Superintendent Erickson explained that we have thrown a lot at the schools this year, not to create busy work, but to increase student achievement. Shauna stated that they have integrated their strategic plan with accreditation for next year.

Superintendent Erickson explained that these plans are roadmaps for schools to determine how to meet student needs and measure improvement in schools and programs.

#### **F. New Finance Purchasing Policy First Reading**

Jeff Barben reviewed the proposed purchasing policy with the board members and explained that the policy covers gratuities, bribes and misusing public money. Misdemeanor charges may apply if the value of the benefit is greater than \$10. If the violation is over \$250, the participants can be charged with a felony. Jeff Barben also reviewed penalties for artificially dividing a purchase and reviewed purchasing procedures.

#### **C. Comprehensive Guidance Program Review**

President Jensen turned time to Devin Shakespeare to present the comprehensive guidance counselor program review. Devin referred the board members to handouts on the program. Our program was audited this year and found to be in compliance. We were given high marks in all areas. The USOE would like to provide additional days for a counselor to be able to do things that are needed during the summer. Most counselors have a 195 to 200 day contract, Devin has a 182 day contract. This year the process was improved for new student orientation to give students a better feel for high school rules and schedule. We also gauge whether to accept students who have safe schools violations. We track student diversity and all of our diverse students are involved in extracurricular activities. Devin reviewed surveys that are used to ensure that students are developing appropriate skills. Students are tested in several ways to determine their interests. Devin detailed the efforts that are made to help students with financial aid and scholarships. Board members thanked Devin for his presentation. Superintendent Erickson explained that ParentLink would be a valuable tool to alert parents to scholarship deadlines, student concerns etc. Board members thanked Devin for presenting.

#### **G. Preliminary budget**

Business Administrator Jeff Barben pdated board members on the preliminary budget. He has not been able to get correct numbers from the new accounting system because some of the

data is not showing up where it should. He is working with Alio to resolve the issue and be able to ensure that the budget is correct. The district budget faced with a deficit of a deficit for next year from \$,297 to \$151,297 depending upon whether we receive Secure Rural School Funding, which is in doubt.

Superintendent Erickson reviewed the recent purchases. We purchased a truck for \$5,894 to replace the old truck. We will be purchasing a Dixie Chopper mower for \$5,000. Gym floor at Oscarson needs approval to go to bid. Terry can varnish the floor and save the cost of refinishing so that we only have to bid the sanding and line painting.

#### **H. Employee Contracts Revisions**

Superintendent Erickson reviewed the changes in the language of employee contracts. He asked the board if he could take the language to the administrative council. Board members agreed.

#### **J. District Evaluation Plan Review Key Points**

Superintendent Erickson explained the district evaluation plan reviews with the board members. The new evaluation plans will be both summation and formative. The evaluation plan includes parent and student input, administrator evaluation and self evaluation. If a teacher fails the evaluation, the plan allows for the district to help the educator improve and teachers also have the ability to appeal an evaluation from an administrator. President Jensen asked for an update on Drivers Ed. Superintendent Erickson explained that electronic high school has dropped it's Drivers Ed program which leaves our district without a real option other than the district providing Drivers Ed on campus. Superintendent Erickson suggested that we have an instructor teach Drivers Ed and put it into the master schedule. Superintendent Erickson will call the state to see what options are available to us.

#### **I. Classified/Certified Negotiations**

Superintendent Erickson explained that Holly Nowers requested additional information on health insurance prior to finalizing negotiation. She will be rescheduled for the June board meeting.

#### **V. Executive Session:**

6:35 p.m. Motion was made by Erin Jensen to enter into executive session to discuss personnel. Seconded by Rickey Dalton. All voted Aye. Motion carried.

9:15 p.m. Motion was made by Marty Morgan to return from executive session. Seconded by Erin Jensen. All voted Aye. Motion carried.

#### **V. Action Items:**

##### **A. Approval of April Board Minutes and Vouchers**

Motion was made by Rickey Dalton to approve the minutes of the April 2013 Board Meeting, and to also approve vouchers #908-1027. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

##### **B. Medical Treatment Protocol and Bullying Policies**

Motion was made by Erin Jensen to adopt the Medical Treatment Protocol and Bullying policies. Seconded by Joyce Sudweeks. All Voted Aye. Motion carried.

### **C. PHS Valedictorian Selection Protocol**

Motion was made by Marty Morgan to adopt the Valedictorian Selection Protocol with the amendment that concurrent enrollment credit and Ednet classes that fulfill graduation credits apply. Seconded by Erin Jensen. All voted Aye. Motion carried.

### **D. District Evaluation Plan**

Motion was made by Erin Jensen to approve the District Evaluation Plan. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

### **E. New English/Health Teacher**

Motion was made by Rickey Dalton to hire Meredith Vasquez as the new English/Health Teacher at Piute High School. Seconded by Erin Jensen. All voted Aye. Motion carried.

### **F. Oscarson Elementary Gym Floor**

Motion was made by Rickey Dalton to bid the resanding of the Oscarson Elementary gym floor with district custodial staff doing the refinishing. Seconded by Erin Jensen. All voted Aye. Motion carried.

## **VI. Information Items:**

**A.** Custodial Projects Oscarson Gym Floor/Other

**B.** Building Entry Elementary Schools-School Safety

**C.** Graduation Credits State Task Force-Piute Superintendent-Rep for Rural Schools

Motion was made by Rickey Dalton to adjourn the May 2013 meeting of the Piute School District Board of Education. Seconded by Marty Morgan. All voted Aye. Motion carried.  
Meeting Adjourned 9:25 p.m.