

MAY 2014 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on May 13, 2014 at the Piute County Commission Chambers in Junction, Utah. President Derrin Jensen called the meeting to order at 4:08 p.m. Present were Marty Morgan, Erin Jensen, Derrin Jensen, Joyce Sudweeks and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Jeff Barben. Guests at the meeting were Kathy Riddle, Sally James, Jodi Johnson, Kendall Torgerson, Laura Fullmer, Gwen Morgan, Mikaylee Morgan, Stacie Gass, Brandi Bowler, Paul James and Koby Willis.

Work Meeting

A work meeting of the Piute County Board of Education was held at 3:00 p.m. Board members received training on Open Meeting Laws.

I. Opening Remarks

Opening remarks were by Marty Morgan.

President Derrin Jensen welcomed everyone to Board Meeting.

II. Public Hearing: none

A. Citizen Dialog

None

III. Discussion Items:

B. Reading Wonders – District Literacy PLC Team

Superintendent Erickson introduced the PLC literacy Team. Kendall Torgerson, Jodi Johnson, Sally James and Kathy Riddle. Kendall Torgerson reported on the Professional Learning Community (PLC) Team. The purpose of the PLC Team is to collaborate with teacher from each school to improve the teaching techniques and learning environment in all of the schools. The team meet for one hour each month. One of the goals this year has been to improve the alignment of curriculum within the schools. Now students are using the same text books as other schools to make the teaching and learning process more effective.

Jodi Johnson presented on Reading Wonders. She became aware of the Reading Wonders program at a training she had attended. Reading Wonders requires students to have a higher level of understanding of what they are reading. The elementary schools are asking the district to purchase the Reading Wonders program. Davis, Grand and Beaver school districts are using the Reading Wonders program district wide and some of the schools in Washington and Provo school districts are using It. Superintendent Erickson stated that from what he has seen so far this is a great reading program for students in the school. Erin Jensen expressed support for closed reading in order to access complex texts. Sally James expressed that it would save the teachers preparation time and allow them to focus more on student learning. Kendall Torgerson stated that the most critical skill coming into high school is to be able to read well and to like reading. Jodi thanked Paul for the great work that he has done as the interim IT Director and recommended that the board hire him full time. All of the other teachers in attendance agreed. President Jensen recognized the new Business Administrator, Koby Willis. Koby has been teaching at North Sanpete and I excited to start.

G. Girls Softball Potential Program – Cost Analysis

President Jensen recognized Brandi Bowler. Brandi explained that next year we will be in Region 15. It is recommended that we put the team on JV status for the first year, but she feels that we should start out with varsity teams. President Jensen asked about costs. Brandi stated that all of the excavation costs would be donated if we were to build a new field north of the high school. Turf would cost about \$5,000, dugouts \$2,500, fencing \$5,000, sand \$4,000, water system \$5,000, bases \$600, backstop \$600, uniforms \$1,700, coaching \$3,000-\$5,000, referees \$2,500, travel \$10,000, other costs \$2,000. Brandi has found people and companies that will donate. Brandi said that the Junction field will not work. Circleville baseball field could work, but students would have to travel back and forth to Circleville everyday which would add to the expense and liability. Superintendent Erickson stated that Title 9 will not be an issue and would actually bring us into compliance to a greater degree than we are currently.

A. Key Fob Policy Update and Revision

President Jensen gave time to Paul James. Paul directed board members to the current policy and the recommended changes. The change would increase the flexibility and efficiency of utilization of the key fobs while maintaining the security of the buildings.

H. Gmail/Canvas Technology

Paul James referred board members to a preview of the Canvas Cloud Subscription. It should be subject to E-Rate reimbursement which would pay for 85% of the cost. Canvas is a learning management system. Teachers create their courses through the software and update grades. All of the colleges in Utah are using Canvas except BYU. Canvas integrates with PowerSchool.

Koby Willis stated that North Sanpete is utilizing Canvas to create paperless student handbooks and using the savings to pay for Canvas.

Paul explained that we are approved for Google Drive, but we don't use the email portion. Our email is currently with Communigate through CUES. Superintendent Erickson stated that we need to do what is best for our district regardless of the direction that CUES is going as a service center. Google is easier to operate and gives us free features that we can't get from Communigate. Paul also discussed with the board the possibility of changing the security parameters on the internet.

President Jensen and Superintendent Erickson recognized Laura Fullmer and her many years of service as a teacher at Circleville Elementary and thanked her for her dedication to the students of the Piute School District.

D. Review of High School Master Schedule

Superintendent Erickson directed board members to the Master Schedule for the high school. Board members reviewed the schedule of the class offerings for next year. Currently we have 14 concurrent enrollment classes that students can access at Piute High School. Next year Snow College will assign an advisor to work with the high school to help students receive their associates degree at graduation.

E. Review Update on Concussion Policy – School Nurse

Superintendent Erickson directed board members to the state model concussion policy. The policy defines the parameters of concussions and when they must be removed from that contest and when they can return to play.

I. Update/Revise Principal Job Description and Function Policy

Superintendent Erickson explained to the board members that job descriptions for principals and assistant principals are outdated. Superintendent Erickson has updated the job descriptions based on new laws, rules and mandates. We need to continue to teach students based on research, best practices and innovation. Principals need to follow the six areas of evaluation developed by the USOE.

J. Counselor, Music, IT Director Hiring Timelines/Committees

Superintendent Erickson directed board members to the interview schedule. The Business Administrator position has been filled with Koby Willis. Superintendent Erickson discussed the interview committees, closing dates, interview dates and advertisement for the other positions that need to be filled.

C. Teacher Classified Negotiations and Discussion

Jeff Barben updated the board on the progress of negotiations with classified and certified employees and reviewed the budget projections for next year.

F. Marysvale Ball Field Discussion

Rick Dalton updated the board on the Marysvale Ball Fields. The baseball fields in Marysvale are the only fields they have and they cannot be used currently for league play. The town and county will help remove the old fencing and concrete. The cost of cement should be around \$1,500. A contractor would do it for \$2,500.

V. Executive Session:

7:00 p.m. Motion was made by Marty Morgan to enter into executive session to discuss personnel. Seconded by Joyce Sudweeks. Rickey Dalton, Joyce Sudweeks, Erin Jensen, Marty Morgan and Derrin Jensen voted Aye. Motion carried.

9:57 p.m.. Motion was made by Erin Jensen to return from executive session. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

V. Action Items:

A. Approval of the April Board Minutes and Vouchers

Motion was made by Rickey Dalton to approve the minutes of the April 2014 Board Meeting, and to also approve vouchers #2327-2473. Seconded by Marty Morgan. All voted Aye. Motion carried.

B. Key Fob Policy

Motion was made by Erin Jensen to approve the Key Fob Policy, Concussion Policy and Principal Job Description as updated. Seconded by Joyce Sudweeks. All Voted Aye. Motion carried.

C. Master Schedule

Motion was made by Erin Jensen to approve the Master Schedule for School Year 2014-15. Seconded by Marty Morgan. All voted Aye. Motion carried.

D. New Business Administrator

Motion was made by Rickey Dalton to approve the hiring of Koby Willis as the new Business Administrator starting June 1, 2014. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

E. Drill & Cheer Advisor

Motion was made by Rickey Dalton to approve the hiring of Heather Fautin as the Head Cheer/Drill Advisor. Seconded by Erin Jensen. All voted Aye. Motion carried.

F. Canvas

Motion was made by Erin Jensen to accept the proposals to purchase Canvas and convert to Gmail. Seconded by Marty Morgan. All voted Aye. Motion carried.

G. Watering Position

Motion was made by Rickey Dalton to hire Terry Brown to do the summer watering at Circleville Elementary. Seconded by Marty Morgan. All voted Aye. Motion carried.

VI. Information Items:

Motion was made by Marty Morgan to adjourn the May 2014 meeting of the Piute School District Board of Education. Seconded by Erin Jensen. All voted Aye. Motion carried.
Meeting Adjourned 10:14 p.m.