



APPROVED

NOVEMBER 2014 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **November 11th, 2014** at the Piute County Commission Chambers in Junction, Utah. President Derrin Jensen called the meeting to order at 4:03 p.m. Present were Marty Morgan, Erin Jensen, Derrin Jensen, Joyce Sudweeks and Rickey Dalton. Also present were Superintendent Shane Erickson, Business Administrator Koby Willis, IT Director Paul James. Guests at the meeting were Jason Strate (CUES Director), Holly Nowers, Terecea Westwood, Teresa Morgan, Stacie Gass, and Heather Fautin.

Work Meeting

- The work meeting of the Piute County Board of Education was held at 3:30 p.m.

I. Opening Remarks

Opening remarks were by Marty Morgan.

- President Derrin Jensen welcomed everyone to Board Meeting.

II. Public Hearing

A. Citizen Dialog

- The Superintendent introduced the CUES Director Jason Strate. Jason explained the questions that school districts are giving to legislators about the new state codes and board rules on teacher and administrator evaluations. The concern is primarily around board rule R277-531 and Utah State Code 53A-8A. Jason explained how other districts are implementing these new expectations into their districts. Expectations require evaluations of teachers and administrators, measurement of student growth, stakeholder input, and district specific rules. Student growth would be measured with SAGE testing and SLO's. CUES will help in providing stakeholder input surveys.

III. Discussion Items

A. District Literacy Coach Job Description 1st Reading

- Sheree Fullmer has been asked to serve as the District Literacy Coach. This is a new position and the Superintendent compiled a job description including some of the duties of the position.

B. PA Systems Elementary Schools-Safe Schools/ School Lockdown Drill Outcome

- Superintendent Erickson explained the need for PA systems in the elementary schools. Joyce asked if any bids had been collected for this. Paul explained that the price can vary a great deal depending on how many features the system has. The high school system was refurbished

with the new building. Several features were discussed. Superintendent recommended that Paul James research some of the needed features and the prices for different systems.

C. Stakeholder Surveys Aligned to Evaluations and Progress-CUES Director (20 min)

- Discussed in Citizen Dialog

D. Preschool Policy Update/Discussion

- A pre-school transportation policy was approved previously. The Superintendent explained that the policy obligates the Board to provide pre-school transportation even when there is no state funding to support it. The superintendent recommended that the policy be pulled, but pre-school transportation be funded as long as possible. Joyce Sudweeks recommended waiting and readdressing the policy again in January.

E. Child Abuse Policy 1st Reading

- Superintendent Erickson explained the need for a Child Abuse policy. The policy establishes the procedures for reporting child abuse. The policy applies to all employees and not just teachers or administrators. The Superintendent explained that the policy is required by the state. The presented policy is the model policy drafted by the state office.

F. Principal Job Description 2nd Reading

- Modifications have been made to the principal job description to shorten the contents. Erin Jensen helped in simplifying the policy.

G. Employee Salary Adjustment Discussion

- Koby Willis explained how one time salary adjustments have been conducted over the past two years. In FY13 a one time 4% of annual salary adjustment was given and in FY14 a one time adjustment of \$1,000 was given to employees working more than 30 hours each week, \$500 to employees working between 15-29 hours, and \$250 to those working less than 15 hours each week. Koby then presented several options for the board to consider with varying costs to the district. Koby explained that the district is projected to spend an estimated \$189,000 more in FY15 on Salaries and Benefits than FY14. The district is expected to receive an estimated \$200,000 more in revenues. Some of the revenues are restricted funds with specific purposes. The majority of the one time salary adjustment would be taken from carryover funds.

H. IT Support Proposal

- Paul James has put together a proposal for technology support. The proposal includes assigning a 15 hour employee to work an additional 14 hours each week as technology support. Monique Blood was suggested as a candidate for this position. Paul created a list of what this person would do during those hours. Paul feels that it would solve many of the simple but time consuming problems that keep him from the bigger network issues. Paul feels confident that he could train almost anyone to fill the role. A large percentage of the needed support revolves around the high school iPads and Paul feels that administering the school iPads in the building would take a lot of work from him. The annual cost would be around \$7,000 for the part time salary and employer FICA taxes.
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I. Solidification of NSBA/USBA Board Members Attending

- National School Boards Association conference will take place March 21st-23rd, 2015. The Utah School Boards Association conference will take place January 8th-10th, 2015. School board members discussed their plans to attend or not to attend these conferences.

IV. Executive Session

- 5:53 p.m. Motion was made by Joyce Sudweeks to enter into executive session. Seconded by Erin Jensen.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.
- 7:27 p.m. Motion was made by Erin Jensen to return from executive session to open meeting. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried. Motion carried.

V. Action Items

A. Approval of Board Minutes and Vouchers

- Motion was made by Rickey Dalton to approve the minutes of the October 2014 Board Meeting, the October payroll, and district vouchers #2954 - #3101. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

B. Student Leadership Training

- Motion was made by Rickey Dalton to approve a board donation of \$250 for Kaylee Bushman to travel internationally for student leadership trainings. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

C. Updated/New Policies

- Motion was made by Erin Jensen to suspend the rule for three policy readings and approve the new Child Abuse policy, and Principal Job Description on the first reading. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

D. PHS Part Time Secretary

- Motion was made by Marty Morgan to approve Monique Blood as a part time secretary at Piute High School. Seconded by Erin Jensen.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.
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E. Part Time Technology Support

- Motion was made by Erin Jensen to approve the assignment of Monique Blood to an additional 14 hours each week as district technology support staff. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

F. District Literacy Coach Assignment

- Motion was made by Marty Morgan to approve Sheree Fuller as the new District Literacy Coach. Seconded by Erin Jensen.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

G. Approval of Activity Run Bus Driver Assignment

- Motion was made by Marty Morgan to approve the assignment of Daniel Springer to the Koosherm activity bus run. Seconded by Erin Jensen.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

H. Grievance Hearing Recommendation

- Motion was made by Erin Jensen to support the level two decision of the superintendent in the grievance. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

I. One Time Salary Adjustment

- Motion was made by Rickey Dalton to give a one time salary adjustment of \$1,000 to employees working 30+ hours, \$500 to employees working between 15 and 29 hours, \$250 to employees working less than 15 hours. Seconded by Erin Jensen.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.

VI. Information Items:

- A. Legislative Priorities/and Superintendent Meeting Updates** - USOE and the CUES region have started pushing their legislative priorities out to the districts and schools. USOE is leaning heavily towards technology money for one time money and for ongoing.
 - B. Overdrive** - Software that allows school districts to digitally share online libraries. CUES is pursuing a region wide bid for this software.
 - C. Sage Results** - Piute has historically performed extremely well on CRT scores comparatively in the state. The SAGE scores indicate that Piute is below the state average. The published scores may not be an accurate reflection of the school districts academic progress. The test is much different than old testing methods, the way the results are presented are also very
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different. Holly explained that there were many errors in the calculation of the schools scores. She also explained how the scores do not correlate with how students are performing on other standardized test, such as the ACT.

D. December Board Meeting - Meeting has been moved to the 16th of December.

- Motion was made by Joyce Sudweeks to adjourn the October 14, 2014 meeting of the Piute School District Board of Education. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Derrin Jensen voted Aye, Erin Jensen voted Aye. Motion carried.
- Meeting Adjourned **7:42 p.m.**

