

## **MARCH 2014 BOARD MEETING MINUTES**

The regular board meeting of the Piute County School District Board of Education was held on March 11, 2014 at the Piute County Commission Chambers in Junction, Utah. President Derrin Jensen called the meeting to order at 4:15 p.m. Present were Marty Morgan, Erin Jensen, Derrin Jensen, Joyce Sudweeks and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Jeff Barben. Guests at the meeting were Dan Springer, Paula Wilde, Kathy Riddle, Mary Ady, Alisha Beckstead and Paul James

### **Work Meeting**

A work meeting of the Piute County Board of Education was held at 3:00 p.m. Board members received training on handling controversy.

### **I. Opening Remarks**

Opening remarks were by Erin Jensen.

President Derrin Jensen welcomed everyone to Board Meeting.

### **II. Public Hearing:**

#### **A. Citizen Dialog**

Rickey Dalton explained that years ago the school board had given the old school building to the town of Junction. The town of Junction tore the building down last year because it was a danger. Junction town wants to build a new firehouse on the property. The title company needs to have clear title in order to go forward with the building plan. Rickey gave time to Shane Millett, Piute County Recorder. Shane explained that a deed is required from the town, the school district and the county in order to get clear title. Shane also discussed the proposed Eagle Project that would replace the fence between the highway and the parking lot. The engineers that looked at it from the state suggested that the county apply for a grant for a sidewalk and curb and gutter for that section of the property. There is a 25% match on the grant, but labor from the county can be included. Board members asked him to move forward with the grant application.

President Jensen gave time to Dan Springer. Superintendent Erickson introduced the fundraiser that the Summer Ag program is planning. Dan stated that IFA will give them a discount. They would like to fertilize lawns and sell fertilizer to the school district at a discount. Dan reminded the board that the donkey basketball fundraiser will be on March 22. President Jensen and Superintendent Erickson volunteered to ride the donkeys. Superintendent Erickson asked the board if they had received the notification on ParentLink. Marty Morgan complimented Dan Springer on the Ag program. Several of the students had spent time with him at Morgan's Dairy preparing to judge in the dairy competition. The Summer Ag program is planning their first program to do the community garden under the direction of Landon Barben and involving other students. They are going to a competition tomorrow for three days in Logan, Utah. FFA is providing additional leadership opportunities for our students.

### **III. Discussion Items:**

#### **A. Employee Immunizations Policy-School Nurse**

President Jensen gave time to Mary Ady, the Piute County Nurse. Mary explained that they would like the school district to have a immunization policy for district employees. Alisha

Beckstead described a recent measles outbreak. A child that has been exposed to measles has to stay home for 21 days. PEHP covers vaccination at 100% and the health department has funding to cover employees who do not have insurance. Superintendent Erickson recommended reviewing the policy in the April Board Mtg.

#### **B. Review Employee-Certified/Classified Contract Language**

Superintendent Erickson reminded the board that they had made changes to the employee contracts last year. He reviewed the contract changes and asked board members if there were additional changes that they felt were needed. Superintendent Erickson stated that he had seen improvement in being notified by administrators when they are taking leave time. We have improved in the area of teachers arriving and leaving on time and supervising students. There have been several problems that we addressed during the year that have now improved as well. Board members expressed that they like the current language of the policy and did not feel that any changes were needed.

#### **C. Classified Evaluation Rubric/Plan Review-Update and Revision to Policy 3005**

Superintendent Erickson introduced the classified evaluation policy that would complement the certified evaluation policy. He reviewed the policy with the board members. The procedures and protocols were also reviewed.

#### **D. Review of Extra Duty Contract/Extra Duty Contract Policy DBD 1st Reading**

Superintendent Erickson introduced the Extra Duty Contract. He read the state model policy that states that extra duty contracts are not career status. Superintendent Erickson has met with the athletic director, Steve Hoagland, and Shauna Bagley, Vice-principal and volleyball coach to receive their input on the new policy and shared that input with the board members. Board members recommended looking at the language of the contract and bringing it back to April's Board Meeting for the second reading

#### **E. Key Fob Policy Update/Revision Policy 6015**

Superintendent Erickson reviewed the Key Use Policy with the board members. Board members recommended reviewing the policy and reviewing it in the May board meeting.

#### **F. FGC Model Policy Student Rights and Responsibilities 1st Reading**

Superintendent Erickson discussed the FGC model Policy of Student Rights and Responsibilities with the board members. Board members reviewed the state model policy. Superintendent Erickson recommended that the board approve the policy.

#### **G. Oscarson Elementary-Possible School Extension**

Board members looked at ideas for an addition to Oscarson Elementary. Jeff Barben passed out aerial photos of the school and a drawing by Jodi Johnson that showed what they would like to be included in the addition. Jeff explained that VCBO Architects said they could draw up plans for the addition for \$3,000 to \$5,000 and the cost to build a commercial addition is typically \$150 to \$200 per square foot. Jeff will contact VCBO to have them analyze the addition plans.

#### **H. Polycom Systems-Concurrent Maps**

Superintendent Erickson discussed utilizing the poly com system for additional class offerings.

He has instructed Devin Shakespeare to develop curriculum maps to help students graduate with an associates degree if they desire.

## **V. Executive Session:**

6:42 p.m. Motion was made by Erin Jensen to enter into executive session to discuss personnel. Seconded by Marty Morgan. All voted Aye. Motion carried.

9:23 p.m.. Motion was made by Erin Jensen to return from executive session. Seconded by Rickey Dalton. All voted Aye. Motion carried.

## **V. Action Items:**

### **A. Approval of February 2014 Board Minutes and Vouchers**

Motion was made by Joyce Sudweeks to approve the minutes of the February 2014 Board Meeting, and to also approve vouchers #2127-2259. Seconded by Rickey Dalton. All voted Aye. Motion carried.

### **B. Extra Duty Contracts Policy**

Motion was made by Marty Morgan to approve the 1<sup>st</sup> reading of the Extra Duty Contract Policy and move it to the 2<sup>nd</sup> reading. Seconded by Rickey Dalton. All Voted Aye. Motion carried.

### **C. Classified Evaluation Policy and Plan**

Motion was made by Erin Jensen to update Policy 3005 to Policy 2064B and to approve the Classified Evaluation Plan. Seconded by Rickey Dalton. All voted Aye. Motion carried.

### **D. Upstart Job Description**

Motion was made by Rickey Dalton to approve the Upstart Grant Job Descriptions. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

### **E. Old Junction Elementary**

Motion was made by Marty Morgan to approve a Quit Claim Deed on the Old Junction Elementary School to the town of Junction. . Seconded by Erin Jensen. All voted Aye. Motion carried.

### **F. FGC Policy**

Motion was made by Erin Jensen to approve the FGC Student Rights and Responsibilities Policy. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

### **G. Salary Adjustment**

Motion was made by Erin Jensen to increase the Superintendent salary by \$7,000 per year and to increase the Business Administrator salary by \$5,000 per year. Seconded by Joyce Sudweeks. All voted Aye. Motion carried.

## **VI. Information Items:**

### **A. USBA Final Arrangements**

### **B. Legislative Updates**

### **C. April Board Meeting Date Changed April 8 to April 15**

**D. Update on March 19, Professional Development Day**  
**E. April 2, 2014 Earth Quake Drill.**

Motion was made by Marty Morgan to adjourn the March 2014 meeting of the Piute School District Board of Education. Seconded by Rickey Dalton. All voted Aye. Motion carried. Meeting Adjourned 7:40 p.m.