



APPROVED

FEBRUARY 2015 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **February 10th, 2015** at Oscarson Elementary School in Marysville, Utah. President Erin Jensen called the meeting to order at 3:59 p.m. Present were Marty Morgan, Erin Jensen, Joyce Sudweeks, Teresa Morgan, and Rickey Dalton. Also present were Superintendent Shane Erickson, and Business Administrator Koby Willis. Guests at the meeting were Don Yates, Morgan Eliason, Eugene King, Jodi Johnson, Jason Morgan, William Maughan, Paul James, Kendall Torgerson.

Work Meeting

- A work meeting was held at 3:00 p.m. The board was instructed by Joyce Sudweeks regarding the scope and role of a school board. The training was taken from a Utah School Board Association training called “Oversight or Overstepping”.

I. Opening Remarks

President Erin Jensen welcomed everyone to Board Meeting.

- Opening remarks were by Marty Morgan.

II. Public Hearing

A. Citizen Dialog

- President Erin Jensen gave a statement of public meeting guidelines and opened the floor for citizen dialog.
- Jason Morgan proposed building a batting cage at Circleville Elementary School as an eagle scout project. Jason explained that most of the materials are already there and would simply need the labor time to move chainlink and posts. Some costs may be incurred to enclose the batting cage. They also recommended running power to the batting cage for the automatic pitching machine. Approval for the project is needed by the 27th of February.
- Motion was made by Marty Morgan to approve Jason Morgan’s Eagle Project for a batting cage at Circleville Elementary. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

III. Discussion Items

A. District Directors, School Counselor Reports

- Erin Jensen turned some time over to the district directors and school counselor. Don Yates, CTE Director was selected to go first.
 - Don Yates, CTE Director, shared some statistics for CTE programs as a whole. Don explained some of the possible resume builders CTE students can gain. He also discussed job
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projections in CTE fields for the nation and south central Utah. He explained that CTE focused students have a 15% higher graduation rate and a 12% higher rate of post secondary education enrollment. CTE students that demonstrate over 80% competency in CTE courses receive a state certificate. Students who complete CTE pathways receive recognition at graduation and become eligible for CTE scholarships.

- Kendall Torgerson, PLC Director, discussed new developments in teaching and testing methods. Testing tools have evolved greatly and teachers are adapting to new systems. Kendall has worked with the PLC team in optimizing the use of the new Reading Wonders program. The PLC team has begun work on a test rubric for teachers to use for SAGE testing. These rubrics will help teachers understand what portions of the tests carry the most weight.
- Kendall Torgerson, Special Education Director, reported on the progress of the special education department. Over the past few years there has been a large influx of special education students requiring a broad variety of special services.
- Paul James, Technology Director, updated the board on the progress of several technology projects. A security camera has been acquired and prepared for installation on the Oscarson baseball field. Paul reported on changes the district may see after he attended a national PowerSchool conference. Paul explained how reports and SAGE testing will see many improvements in the coming months. Online stakeholder surveys have begun and many have already been collected. Paul described some of the pros and cons of the iPad management systems. An online library management server will be purchased in a consortium with Wayne School District and placed at the CUES office in Richfield. This server will house school district inventory management systems and online library check out systems.
- William Maughan, School Counselor, reported to the board some new things happening in the schools. This year the high school had a college night where Snow College and SUU came to register and counsel with high school seniors. Willie discussed combining this activity with other districts in order to draw more colleges. A counselor from Snow College has been made available to come to the high school periodically to counsel students taking concurrent enrollment and ednet courses. A packet credit recovery system has been purchased to manage high school students who need to make up failed classes. 25 of 31 Seniors are taking college level courses. Willie also discussed the value of the PowerSchool conference that he and Paul attended. A grievance group will be started to help with coping strategies.

B. STEM / Edviation PD 360

- Eugene King, STEM Director, presented to the board the PD360 web application that was awarded to the school district as part of a STEM grant. The online software helps teachers and administrators track professional development. The software provides a large online library of instructional videos and books for educators.

C. Board Committee Assignments (PLC, Evaluation, District Safety)

- Superintendent Erickson invited board members to participate on district committees. The district safety team meets twice each year, the admin team meets every month, the evaluation committee meets twice each year, and the PLC team meets quarterly.

D. School Nurse Hours/Job Description

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- Currently Mary Ady works for two hours each week as a school nurse for Piute County School District. Superintendent Erickson has recommended that Mary Ady be contracted for an additional two hours each week. It has been difficult for Mary to meet all the nursing needs of the school district with only two hours each week. The additional two hours would allow her to do additional health trainings for district employees, help in the development of student 504 plans, and serve as a resource for all medical concerns in the district. All of the school board members favored the idea of extending the school nurse hours.

E. Oscarson School Discussion - Building Walk-through, Ball Field, Cameras

- The school board went on a walking tour of Oscarson Elementary to discuss some of the many needed improvements. It was proposed that an architect be invited to do a walk through of the building. Possible renovations will be evaluated after hearing from the architect.

F. Prohibition of Dangerous Materials on District Property Policy 1st Reading

- The school board discussed a new policy that establishes guidelines for concealed weapons on school properties. After some discussion about the wording of the policy it was decided to make some simple revisions and do a second policy reading at the March board meeting.

G. Heidi Alder/Lear and Lear-Legal Services

- Lear & Lear has proposed two contracts for legal services. Lear & Lear is legal services strictly for educational entities. One contract would be for \$4,500 for 30 hours of legal services. The other contract was for special circumstances and legal trainings. The contract would provide for legal services at the rate of \$150/hour. Leaving legal services at the on call rate would be as much as \$300/hour.

H. Board Compensation Policy 2nd Reading

- Erin recommended that every board member give an opinion of the two draft board compensation policies. The two policies are similar other than compensation for extra board meetings and per diems for in district travel.
- Joyce Sudweeks was in favor of the 2nd draft policy which includes compensation for extra meetings. Joyce was not in favor of per diems for in district travel.
- Marty Morgan stated that he wasn't in favor of either policy, but would prefer the 1st draft policy to not include compensation for extra board meetings and per diems for in district travel over the 2nd draft policy.
- Teresa Morgan stated that she would be in support for the 1st draft policy to not include the extra compensation. She stated that if the 2nd draft policy was passed she could choose not to accept the extra compensation.
- Rickey Dalton gave support for the 2nd draft policy to include compensation for extra board meetings and per diems for in district travel.
- Erin Jensen voiced support for the 2nd draft policy but wished to amend it to not include in district travel. The policy would retain compensation for extra board meetings but not include per diems for travel to board meeting.

I. IT Support Job Description 2nd Reading

- The Superintendent recommended tabling this item to the March meeting.
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J. Jr. High Remediation Policy Revision

- Willie Maughan, school counselor, suggested a few small revisions to the recently implemented Jr. High Remediation Policy. The changes included adjustments to the number of make up hours, added flexibility for teachers of different subjects, and created the opportunity for 4th quarter courses to be made up during the summer.

K. Volleyball Coach

- Superintendent Erickson explained that Morgan Eliason would like to remain the assistant Volleyball Coach for the coming year but has accepted the extra duty of managing spring volleyball. Morgan explained that she would need a least one or two other moms to help manage spring practices and tournaments. Spring volleyball will have to be scheduled around the Softball schedule. 7th and 8th grade Volleyball is every Friday from mid March to mid April. Morgan mentioned that there are 18 7th and 8th grade girls interested in spring volleyball.

IV. Action Items

A. Approval of Board Minutes and Vouchers

- Motion was made by Rickey Dalton to approve the minutes of the January 2014 Board Meeting, the January payroll, and district vouchers #3319 - #3470. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

B. School Nurse Hours

- Motion was made by Joyce Sudweeks to extend the school nurse hours from two hours each week to four hours each week. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

C. Lear & Lear Contract Services

- Motion was made by Rickey Dalton to approve both contracts with Lear & Lear for the 2015-2016 school year. Seconded by Morgan Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen, Teresa Morgan voted Aye. Motion carried (5-0).

D. Board Compensation Policy

- Motion was made by Rickey Dalton to amend the 2nd draft of the board compensation policy to include no compensation for board members for in district travel. Joyce Sudweeks Seconded.
 - Rickey Dalton voted Aye, Marty Morgan voted Nay, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Nay. Motion carried (3-2).
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- Motion was made by Rickey Dalton to suspend the rule for a three policy readings and approve draft #2 of the board compensation policy on the second reading. Joyce Sudweeks Seconded.
 - Rickey Dalton voted Aye, Marty Morgan voted Nay, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Nay. Motion carried (3-2).

E. 7th & 8th Grade Credit Remediation Policy Revision

- Motion was made by Marty Morgan to approve the proposed revisions to the 7th & 8th Grade Credit Remediation Policy. Rickey Dalton Seconded.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

F. Batting Cage Eagle Project (Motion was made during citizen dialog)

- Motion was made by Marty Morgan to approve Jason Morgan's Eagle Project for a batting cage at Circleville Elementary. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

V. Information Items:

- A. Superintendent Report - Letters of Intent** - Letters of intent will go out this month. It is expected that they will all be collected before the March board meeting.
- B. Business Administrator Report - Schedule Meeting for a Review of the Retirement Policy** - A meeting will be held on March 10th at 3:00 PM to review with the school board and interested employees the current early retirement incentive policy and other possible incentives for retirement. The quarterly Finance Committee meeting will be moved to 2:30 PM the same day.

VI. Executive Session

- 7:49 p.m. Motion was made by Marty Morgan to enter into executive session. Seconded by Teresa Morgan.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

 - 8:28 p.m. Motion was made by Marty Morgan to return from executive session to open meeting. Seconded by Rickey Dalton.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

 - Motion was made Marty Morgan to adjourn the February 10, 2015 meeting of the Piute School District Board of Education. Seconded by Teresa Morgan.
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- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
- Meeting Adjourned **8:33 p.m.**