



APPROVED

NOVEMBER 2015 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **November 17th, 2015** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 10:04 A.M. Present were Erin Jensen, Teresa Morgan, Joyce Sudweeks and Rickey Dalton. Excused was Marty Morgan. Also present were Superintendent Shane Erickson, Technology Director Paul James, and Business Administrator Koby Willis. Guests at the meeting were Jason Strate (CUES Director), Heidi Hansen (Special Education Director), Holly Nowers, Sheree Fullmer, Jo Whittaker, Terecea Westwood, and Trever Barnson.

Work Meeting: No work meeting of the Board of Education was held prior to this meeting.

I. Opening Remarks

President Erin Jensen welcomed everyone to Board Meeting.

- Opening remarks were by Erin Jensen.

II. Citizen Dialog

- None

III. Discussion Items

A. CUES Report - Jason Strate (CUES Director)

- President Erin Jensen turned some time over to Jason Strate from the CUES (Central Utah Educational Services) office. Jason presented on the role, services, and history of the CUES office. The CUES office provides substantial technology support as well cooperative purchasing, legislative lobbying, and other district management services. Jason went through the some of the ongoing services that CUES provides and the cost to each participating district for those services.

H. One Time Salary Adjustment Discussion

- Item H was moved up on the agenda so Holly Nowers could get back in time for class. The school board reviewed the last several years of one time salary adjustments. Holly Nowers expressed gratitude for the bonuses that have been given in the past and requested a bonus of \$1,200 for 29+ hour employees, \$600 for 15-28 hour employees, and \$250 for 1-14 hour employees. Koby Willis reviewed with the board the projected General Fund surplus/deficit with the proposed salary adjustments. The school district budget approved in June 2015 projected a general fund deficit of just over \$20,000. Koby reported that the school district remains on target for that deficit with a salary adjustment similar to last year.

B. PLC Leader Reports

- Time was given to PLC (Professional Learning Community) leaders to report on progress and programs. Jo Whittaker reported first on the Beverly Taylor Sorenson Arts PLC. The BTS
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PLC has been meeting monthly and is planning a large program in February or March that would include all types of art from all three schools.

- Shauna Bagley reported on the CTE (Career and Technical Education) PLC. Shauna provided the board with a list of pathway offerings and explained how students can complete them. The board discussed some of the pros and cons of an A/B schedule as it would be very beneficial for CTE classes to have additional instruction time. Shauna discussed some additional concurrent enrollment classes that could be added through USU.
- Sheree Fullmer reported on the Literacy PLC. Sheree explained the different topics of their first three meetings. She explained the different types of growth measurements in the DIBELS testing. Piute County School District has done well monitoring student progress and setting benchmark goals for student literacy. Sheree explained the different ways of measuring reading levels and teaching to a student's level.
- Heidi Hansen reported on the progress of the Special Education PLC. She discussed the measuring of data points to improve data driven instruction.

C. Speech Updates - Heidi Hansen (Special Education Director)

- Heidi discussed the new Occupational Therapist and Physical Therapist. They are coming once a month to work with students and set goals for them to work on before the next visit. Heidi discussed the difficulty in finding a Speech Language Pathologist to monitor speech progress. We did finally make a deal to share an SLP with Wayne School District. The school district hired Kami Gass 16 hours/week to help with the speech education load.

**** A recess was taken for lunch at 12:15 PM and returned from at 1:00 PM ****

D. Attendance Policy Revision 2nd Reading

- The schools board reviewed the attendance policy. Parts of the policy were read together and clarifications were given by the superintendent. It was asked if parents need to call the school anytime a student will be absent to which the answer is yes. Not calling would result in a truancy for the student. The school board

E. Teacher Evaluation Policy Revision 2nd Reading

- Superintendent Erickson explained that the evaluation policy is difficult because there are several pending pieces of legislation that could effect how this policy should be approached. The primary component that could be added, that is not currently not part of the policy, is a district created incentive pay system. The board felt that there is no pressing reason to put the policy in place immediately. The board felt that it would be more effective to wait until more information could be collected from other districts and the USOE (Utah State Office of Education).

F. Speech Specialist Job Description 2nd Reading

- The board read the revised job description together and felt comfortable with the changes that were made.

G. Staff Leave Policy #2047 Revision 1st Reading

- Koby Willis presented some of the concerns that teachers have had regarding donating days in an emergency situation. The school district has never had a policy allowing for an employee to
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donate leave days to another employee. Koby suggested a couple different ways the donations could be handled, but there are still some concerns. The board suggested soliciting ideas from the administrative council and legal support.

IV. Information Items:

- A. Superintendent Report** - The superintendent inquired with the school board about the National School Board Conference in Boston in the Spring of 2016. The consensus was that board members that have not previously gone should go if they are able but the board would not go all together this year.

V. Action Items

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Rickey Dalton to approve the October 2015 Board Meeting minutes, the October payroll, and district vouchers #160334 - #160458. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

B. Revised and Policies

- Motion was made by Teresa Morgan to suspend the rule for three readings and approve the revision to the Attendance Policy, and the new Speech Specialist Job Description on the 2nd reading. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

C. One Time Salary Adjustment

- Motion was made by Rickey Dalton to approve a one time salary adjustment in the amount of \$1,000 for employees contracted for 29+ hours/week, \$500 for employees between 15-28 hours/week, \$250 for employees contracted for less than 15 hours/week, and a small gift for substitutes. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

VI. Executive Session

- 2:26 P.M. Motion was made by Rickey Dalton to enter into an executive session. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

VII. Adjourn

- Motion was made by Joyce Sudweeks to adjourn the November 17th, 2015 meeting of the Piute School District Board of Education. Seconded by Teresa Morgan.
 - Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).
 - Meeting Adjourned **2:58 P.M.**
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