



APPROVED

MARCH 2015 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **March 10th, 2015** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:59 p.m. Present were Marty Morgan, Erin Jensen, Joyce Sudweeks, Teresa Morgan, and Rickey Dalton. Also present were Superintendent Shane Erickson, and Technology Director Paul James. Guests at the meeting were Shauna Bagley, Doug Allan, Jo Whittaker, Shannon Gleave, Connor Davis, Matt Whittaker, Cole Payton, Mychael Payton, and Jeri Sylvester. **Excused:** Koby Willis

Work Meeting

- A work meeting and the quarterly finance committee meeting were held on March 2nd at 8:30 a.m. The board reviewed the school district historic and projected fund balances. The board also discussed retirement incentives and policies.

I. Opening Remarks

President Erin Jensen welcomed everyone to Board Meeting.

- Opening remarks were by Erin Jensen.

II. Public Hearing

A. Citizen Dialog

- President Erin Jensen gave a statement of public meeting guidelines and opened the floor for citizen dialog.
- FBLA - Shauna Bagley Connor Davis were here to report on the results of State Comp (See Attached Paper) Community Service received a 1st place for the Stop get the shot last fall for flu shots. Shauna Bagley asked for permission for traveling to nationals and also fund raising that they could do for the district for funds to go to nationals. Last year \$2,000 was given as a donation and \$1,300 for cleaning vehicles.
- Shauna Bagley reported Mr Barber is doing the musical "Little Women". The board has paid the royalties in the past and asked that they do again this year around \$1,500.

III. Discussion Items

A. Migrant/Beverly Taylor Sorenson Facilitator Reports

- Shannon Gleave reported on migrant program there are 11 students Currently. She would like Rosetta Stone to be purchased again next year. Superintendent Erickson interjected that there was money that was ear marked for migrant. Overall things are current for migrant program. Gloria and Shannon are going to the national conference for migrant. Teresa Morgan asked what are the qualifications for the migrant program and a run down of qualifications were given. 3 years is the max for that program.
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- Jo Whittaker reported on the BTS program. She said she hopes the district will do STEAM instead of STEM because it includes the arts. She has been trying to help students learn in different ways. She said that they have been pushing the concept its ok to fail. She is working with Mrs. Gass's class and helping teach the revolutionary war. SUU has asked that we nominate Superintendent Erickson for the BTS Superintendent award.

B. Kick Start Campaign - Doug Allen

- Doug proposed his community theater proposal. He is working on a musical that may turn into a pageant. He was asking the board for permission for to use the District facilities for rehearsals and performances. He said the musical would be part of Butch Cassidy Days. He is working on doing a community choir around Christmas time. He asked for any help that the board could give monetary or other. He wanted to emphasize that he was not trying to step on Mr. Barbers toes in anyway. Superintendent Erickson proposed the Board support with facilities working with Principal Sylvester and Paul James for scheduling and access.

C. Transportation Discussion - Mini Bus

- Superintendent Erickson explained the bus retrofitting sheet. He also said that the state legislature had a bill before them that may give some funds for buses. Piute has 11 buses. Rick stated that the bus inspections received a gold rating. Teresa asked about bus routes and are all buses used daily. Superintendent Erickson asked IT Director Paul James to checkup on laws about bus cameras.

D. Drug/Alcohol Policy Update from PCSD 2001 to DAG State Model Policy

- Erin presented the Policy and said she liked the policy. She asked all board members their opinions. Teresa asked about tobacco free schools and how it was enforced. Joyce said that she would like to make sure the policy is enforced. Superintendent Erickson stated that when policies are approved they were emailed out and Admin team reviews.

E. Curriculum Adoption Policy 1st Reading

- President Jensen said she doesn't remember ever approving curriculum. Superintendent Erickson stated that in small districts the board acts as the curriculum board but they need a policy. PLC meetings help with discovering new programs and better ways to teach. Teacher input will be a part of the process for finding and adopting curriculum.

F. Complaint Policy 1st Reading

- President Jensen asked for input and asked that the policy would be put on next meeting for the 2nd reading. Superintendent Erickson provided background on why this policy was important. He worked with legal (Heidi Alder) for input on the policy.

G. Review Letters of Intent

- Superintendent Erickson explained that some of the information will need to be addressed in executive session. He passed out the letters and they will be discussed during closed meeting.

H. IT Job Description 2nd Reading

- Erin asked if there were any questions. Everyone was in favor and positive about the Job Description and Monique was also asked for her input and she was in favor of it as well.

I. District Literacy Coach Hours - Discussion

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- Superintendent Erickson explained that the 29 hours may not be enough time for what is required and how important the job is to the district.

J. Prohibition of Dangerous Materials on District Property Policy-Final Reading

- President Jensen asked for comments everyone said looks good as written.

IV. Action Items

A. Approval of Board Minutes and Vouchers

- Motion was made by Rickey Dalton to approve the February 2015 Board Meeting minutes with corrections, the February payroll, and district vouchers #3471 - #3612. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

B. Drug/Alcohol Policy Update

- Motion was made by Joyce Sudweeks to suspend the rule and approve updates to the Drug/Alcohol Policy. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

C. Curriculum Adoption Policy

- Motion was made by Joyce Sudweeks to suspend the rule for three policy readings and approve the new Curriculum Adoption Policy on the first reading. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen, Teresa Morgan voted Aye. Motion carried (5-0).

D. IT Support Job Description

- Motion was made by Teresa Morgan to suspend the rule for three policy readings and approve the IT Support Job Description on the second reading. Joyce Sudweeks Seconded.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

E. Prohibition of Dangerous Materials on District Property Policy

- Motion was made by Rickey Dalton to approve the Prohibition of Dangerous Materials on District Property Policy. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

F. Allow FBLA to travel out of state to Nationals

- Motion was made by Rickey Dalton to approve the FBLA team to travel outside of the state for nationals. Seconded by Marty Morgan.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
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G. FBLA Donation and Vehicle Cleaning Fee

- Rickey Dalton made the motion to approve a donation to PHS FBLA and a payment for vehicle cleaning to the amount equal to last year. Joyce Sudweeks Seconded the motion.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

H. Proposal from Doug Allan on community music groups.

- The decision was made to table the proposal until more questions can be answered as to profit status.

I. Payment of the royalties and scripts for the high school musical “Little Women”

- Motion was made by Joyce Sudweeks to pay the fees for royalties and scripts in the amount of \$1,500.00. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

V. Information Items:

A. Future Student Number Projections/Staffing Plan - Superintendent Erickson explained the attached handout and future student numbers based on current enrollment numbers.

B. Job Interview Process - Superintendent Erickson received input from Heidi Alder on having board members in interview process. Based on legal input that a quorum of the board shouldn't be present during interviews but 1 or 2 members is OK. President Jensen said she thinks a board member should be in the interview but that they shouldn't be there for a decision on hiring but to observe to make sure proper procedure is followed. Joyce liked her idea. Rickey feels that it more a work meeting and he has been ok with how it has been done in the past. Marty wants that the committee be made up of people from the whole district not just where the position is being hired. He thinks that board members need to be there but not a quorum. Teresa is in favor of board members being present and making the final decision. Superintendent Erickson stated that legal counsel said never have a quorum and recommended that board members be present but not more than 2. He recommended that legal be involved to make sure questions from board on this are answered. Board feels legal input would be good. Superintendent Erickson asked that maybe a work meeting be held end of March.

C. District Professional Development - Superintendent Erickson asked to table this item

VI. Executive Session

- 6:33 p.m. Motion was made by Marty Morgan to enter into executive session. Seconded by Teresa Morgan.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
 - 8:13 p.m. Motion was made by Marty Morgan to return from executive session to open meeting. Seconded by Rickey Dalton.
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- Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

VII. Adjourn

- Motion was made Marty Morgan to adjourn the March 10, 2015 meeting of the Piute School District Board of Education. Seconded by Teresa Morgan.
 - Rickey Dalton voted Aye, Marty Morgan voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
 - Meeting Adjourned **8:14 p.m.**
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