



APPROVED

APRIL 2016 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **April 19th, 2016** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:07 P.M. Present were Erin Jensen, Teresa Morgan, Joyce Sudweeks, Marty Morgan, and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Shauna Bagley, Terecea Westwood, Willie Maughan, Shannon Gleave, Eugene King, Paul James, Tina Sudweeks, Matt Whittaker, Jo Whittaker, Dayna Torgerson, Mickell Morgan, Mikyla Bagley, Kimberly Hall, Hadley Fautin, and Kinley Fautin.

Work Meeting: The school board held an open work meeting with the school district administrative council to review the school district vision, mission, and goals for school year 2016-2017.

I. Opening Remarks

President Erin Jensen welcomed everyone to Board Meeting.

Opening remarks were given by Erin Jensen.

II. Citizen Dialog

- Members of the Piute High School FBLA Club requested financial support from the school board for their trip to nationals. Shauna explained that the club has done a Pizza Sales fundraiser and a Piute FBLA Chairs fundraiser. She also explained the events the students had qualified in and how they were obtaining funding from other sources. The board agreed that it would be fine to help in the same way as the past. (Action Item A)
- The Superintendent took a minute to recognize Shannon Gleave, Jo Whittaker, and Joyce Sudweeks for their help with the district art night. Shane also read a letter from CUES Director Jason Strate expressing thanks to Paul James for help with the CUES building move.

III. Discussion Items

A. Review School Land Trust Program Plans For The 2016-2017 School Year

- The board reviewed School Land Trust plans from the schools. Joyce Sudweeks mentioned that the schools could work the literacy luau and other parent nights into school land trust plans. The final draft for school land trust plans will be presented and approved in the May board meeting.

B. Building Use Policy #7012 Revision 3rd Reading

- The board read the latest revisions to the building use policy and there was a general consensus that all the changes were appropriate.

C. Transportation Policy #9008 Revision 1st Reading

- The board reviewed changes to Transportation Policy #9008. The policy includes procedures for bus rentals. It was asked what situations could arise where school buses would be rented

out. Some past and current situations were discussed where it could apply and the board felt comfortable leaving that portion of the policy as is.

- The board discussed the need to have something in writing by a parent or guardian to allow students to not ride home from activities on the bus. The board discussed methods of coaches or advisors doing an electronic sign off for students to go home with someone other than their parents. It was discussed that only having a phone call or a text on the coaches phone is not sufficient liability protection.
- It was determined that the policy needed further discussion in a 2nd reading.

D. Board Meetings Schedule For 2016-2017 School Year

- The school board reviewed scheduled dates for administrative council meetings, Board meetings, and finance committee meetings for the 2016-2017. The board had no objections to the proposed dates and times.

E. Payroll Procedures & Benefits Policy #2041 Revision 1st Reading

- Koby Willis explained that policy #2041 Salary Checks, Deductions, & Benefits had several pieces of old information that needed to be updated. One example was the in lieu of insurance benefit had not been updated. Policy #3036 Salary Checks also repeated the same outdated information. It was recommended that policy #3036 be repealed as its information is redundant and policy #2041 be updated and renamed Payroll Procedures & Benefits. It was also recommended that the board do a second reading in the May meeting because Koby had not heard back from all the employee representatives yet.

F. Salary Schedule Steps & Lanes Policy #2060 Revision 1st Reading

- Policy #2060 Salary Lane Changes and Policy #3035 Salary Guides both address steps and lanes on the salary schedule. It was recommended that the two policies be combined and revised with some minor grammatical changes. It was again recommended that the board do a second reading in the May meeting because Koby had not heard back from all the employee representatives yet.

G. Leave Policy #2047 Revision 1st Reading

- A revision to Policy #2047 Staff Leave was proposed to address the lump sum payments at retirement. Last year the board removed the cap on leave that employees can accrue because the substitute rate is higher than the payout rate. To avoid large lump sum payments at retirement it was recommended that leave beyond 100 days be paid out at the end of each year. This allows employees some reward for attendance during their career and still a payment for the 100 days at retirement. The revision also adds provisions for employees to donate leave to other employees in extreme health emergencies. It was again recommended that the board do a second reading in the May meeting because Koby had not heard back from all the employee representatives yet.

H. National School Boards Association Conference Report

- Marty Morgan and Teresa Morgan reported on their trip to Boston for the National School Boards Association Conference. The opening keynote speaker was Dan Rather. They reported on several of the trainings that they attended including topics such as Social Contracts, Classroom Technology, and Arts In Schools.
-

IV. Information Items:

- A. Kodey Hughes from Tintic School District will be coming to the May board work meeting to present on the 4 day school week.
- B. Oscarson Fields: Rick Dalton and the Superintendent discussed some possibilities for the east ball field at Oscarson Elementary. Rick feels that a similar process to fixing it could be applied from fixing the west field last year.
- C. Bids are being obtained for rewiring internet access points in all three schools. The district has experimented with using Bidsync to collect bids and have been happy with the results so far.
- D. There was some discussion regarding the need for a keyboarding class in the elementary school. Students keyboarding skills have suffered since formal keyboarding courses have been removed. It was discussed what age group, when, and how this could be implemented.

V. Action Items

A. FBLA Out Of State Travel and Donation

- Motion was made by Rick Dalton to approve the FBLA club to travel out of state for nationals FBLA and to approve a \$2,000 donation to PHS FBLA for their trip to nationals and a \$1,300 payment to PHS FBLA for district services to be named. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

B. Board Minutes, Payroll, and Vouchers

- Motion was made by Teresa Morgan to approve the March 2016 Board Meeting minutes, the March payroll, and district vouchers #160856 - #160989. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

C. Building Use Policy #7012 Revision

- Motion was made by Joyce Sudweeks to approve the revisions to the Building Use Policy #7012 and the accompanying form on the 3rd reading. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

D. New Hires For FY17

- Motion was made by Rickey Dalton to approve the hiring committees selections of Steffani Semadeni and Kenneth Druce as new teachers for FY17. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

E. District Mission, Vision, and Goals

- Motion was made by Teresa Morgan to approve the district vision, mission, and goals as presented in the board work meeting. Seconded by Joyce Sudweeks.
-

-
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).

VI. Executive Session

- 5:02 P.M. Motion was made by Joyce Sudweeks to enter into executive session for discussion of collective bargaining strategies and character and competence of individuals. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
- The board left executive session at 7:29 PM.

VII. Adjourn

- Motion was made by Marty Morgan to adjourn the April 19th, 2016 meeting of the Piute School District Board of Education. Seconded by Rick Dalton.
 - Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Erin Jensen voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (5-0).
 - Meeting Adjourned **7:29 P.M.**
-