



APPROVED

SEPTEMBER 2016 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **September 13th, 2016** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:06 P.M. Present were Erin Jensen, Teresa Morgan, Joyce Sudweeks, Marty Morgan, and Rickey Dalton. Also present were Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Ron Steege, William Maughan, Eugene King, and Stacie Gass.

Work Meeting: The school board held an open work meeting before the regular board meeting at 1:30 PM in the Commission Chambers. In attendance were the school board, Shane Erickson, Koby Willis, Kennedy Sylvester, Shauna Bagley, Alan Raddon, Steve Hoagland, Wade Westwood, Wade Fautin, Kristi Fautin, Tina Sudweeks, William Maughan, and Eugene King.

Kennedy Sylvester summarized the policy concerns of the coaches saying it was difficult for the coaches to be responsible for signing students off the bus when they are generally busy and hard to find after a game. Bus drivers he said are more accessible during the athletic events. He also addressed the issue of student safety on drop off points. He expressed concern that asking parents to pick their students up at the school will mean that they get in with other students late at night, which is a bigger safety concern. He finished by explaining that it's a difficult request to ask a coach to stay on the bus until it has dropped every student off.

Wade Fautin summarized some of the concerns of the bus drivers and gave some history to how the discussion has gone over the last couple years. He detailed some situations where it was difficult for the bus driver to also be a supervisor. Kristi Fautin and Wade Westwood also expressed some concerns and some suggestions relating to drop off points and supervisors.

Finance & Internal Audit Committee: The board also held an open Internal Audit and Finance Committee meeting at 2:30 PM in the Commission Chambers. Present at the meeting were the school board, Shane Erickson, Koby Willis, and Shane Millett.

Koby Willis summarized the highlights in program budgets from FY16. The committee annually visits some of the internal control processes. Koby reviewed processes such as Bank Reconciliations and Credit Card Reconciliations.

I. Opening Remarks

President Erin Jensen welcomed everyone to Board Meeting.

Opening remarks were given by Erin Jensen.

II. Citizen Dialog

- None

III. Discussion Items

A. 504 Policy 1st Reading

- The district nurse Ron Steege explained that having a disability does not automatically mean that a student needs a 504 plan. Ron explained that the major criteria is that the disability inhibits the student's academic ability.
- William Maughan joined the meeting at 3:15 PM
- The school board reviewed the draft policy including applicable forms and asked Ron questions regarding the nature of 504 plans.

B. Background Check Policy 1st Reading

- Ron Steege left the meeting at 3:24 PM
- The Superintendent explained that this draft policy was taken in part from other school districts. The policy details the process and need for employee and volunteer background checks. The board felt comfortable with the model policy.

C. Teacher Qualifications and Improvement Policy 2nd Reading

- The board reviewed changes to the Teacher Qualifications and Improvement Policy since the 1st reading. The primary changes from the first draft were removing the funding process portion.
- The policy led into discussion about the Alternative Pathway To Teaching (APT). The Superintendent explained that the State School Board is still in heavy discussion regarding the requirements of the APT program.

G. PHS Trust Lands Plan - Revisions

- President Jensen jumped to item G to accommodate William Maughan. William Maughan presented an amendment to the PHS School Land Trust plan. The amendment allocates additional funding awarded to the high school since the original plan was created in the Spring.
- William Maughan explained the specific supply items that the additional funds would be used for. Some of the items included a DNA typing kit, licenses for the ALEKS program, the Pre-ACT, Sewing Machines, and misc Art Supplies.
- Stacie Gass left the meeting at 4:00 PM.
- William Maughan left the meeting at 4:02 PM

D. Student Complaint Policy 4095 Revision 2nd Reading (Update to USBA Model Policy)

- The board consensus was that the USBA model policy would be fine.

E. District Calendar Revision for Professional Development

- The Superintendent explained that Sevier School District teacher training that Piute attended last year is on January 3rd. The approved district calendar includes a professional development day on January 2nd. The teachers have voiced lots of interest in altering the schedule to enable them to go to the training with Sevier School District.
 - Eugene King explained that the teachers in Circleville were split on where they would like to add in a day if they come back to school January 4th instead of January 3rd.
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- Eugene King left the meeting at 4:31 PM.
 - The board decided to create two options that they would approve of and then let the Administrative Council decide which option to take. The first option that the board favored was changing the schedule to have students come back from holiday break on January 4th, have holiday break start with a half day on December 21st, and have the last day of school on May 24th. The second option was to simply change the schedule to come back on January 4th and have school on January 16th.

F. Transportation Policy and Protocol Discussion (From work meeting input)

- Board President Erin Jensen invited each board member to give their opinions about the Transportation policy.
- Marty Morgan said he thinks the coaches and bus drivers can work together signing students on and off of a bus. Marty expressed that he thinks non-athletic events are different and supervisors should be in charge of sign offs.
- Joyce Sudweeks expressed concern that having a bus go to Koosharem after events is a nice benefit for parents on that end of the county. It would be difficult to take that benefit away.
- Rickey Dalton thought the coaches and bus drivers can work together to sign students off the bus. He thought we need to be flexible on where drop off points are used. He did not like the idea of students being dropped off at the high school or Kingston and then having them ride home with other students.
- Teresa Morgan felt that it's ok to have a drop off point and have parents pick up students at the drop off point.
- Erin Jensen summarized that if it's non-athletic the supervisor is responsible, for athletic events it would be the responsibility of the supervisors to work with the bus drivers regarding student sign offs. The supervisor should be responsible, but the supervisor can ask the bus driver to help in communicating with parents and athletes in regards to sign offs.
- The board did not feel that there needed to be a change in the policy, but felt there needed to be some flexibility for bus drivers, coaches, and supervisors to make decisions as specific circumstances arise.

IV. Information Items:

- A. Flag Donation - The Morgan family would like to donate an American Flag for the high school gymnasium that would be mounted on the ceiling and drop down for events. The family and school are still deciding what they would like it to say.
 - B. Assistant Volleyball Coach – Erin Druce has been hired as an Assistant Volleyball Coach
 - C. SAGE Test Results 2015 compared to 2016 (School Grades) - School grades and SAGE scores are being made public for 2016.
 - D. Intergenerational Poverty Plan Progress - Doug Allan has been selected as a leader of this grant project. The school district will be acting as the fiscal agent for this grant.
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- E. College Class Credits = High School Credit - Currently college classes that are three college credits and half year are only half of a high school credit. There are some situations where the school can give a full year high school credit for a half year three college credit course.
 - F. Oscarson Cook Position - The school district will be opening this position in the coming week.
 - G. Big Smiles - This Dentistry business group will be visiting the schools in the coming month.
 - H. Legislative Priorities - Will be discussed at the USBA regional meeting in Manti.

V. Action Items

The board president does not vote unless their vote is needed to break a tie.

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Marty Morgan to approve the August 2016 Board Meeting minutes, the August payroll, and district vouchers #170044 - #170220. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

B. Coaching Advisor Stipend Schedule

- Motion was made by Teresa Morgan to approve changes to the coaches and advisor stipend schedule for 2016 - 2017 to include the Musical and Pep Band. Seconded by Joyce Sudweeks.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

C. Piute High School School Land Trust Plan Revision

- Motion was made by Rickey Dalton to approve the amendment to the Piute High School Land Trust plan for 2016 -2017. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

D. American Flag Donation to PHS

- Motion was made by Rickey Dalton to approve the flag donation from the Morgan family. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).

E. New Policies

- Motion was made by Teresa Morgan to suspend the rule for three readings and approve the Background Policy on the first reading and the Student Compliant Policy on the second reading. Seconded by Joyce Sudweeks.
 - Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).
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VI. Executive Session

- **5:40 P.M.** Motion was made by Teresa Morgan to enter into executive session for discussion of character and competence of individuals. Seconded by Rickey Dalton.
- Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).
- The board left executive session at 7:21 PM.

VII. Adjourn

- Motion was made by Marty Morgan to adjourn the September 13th, 2016 meeting of the Piute School District Board of Education. Seconded by Rickey Dalton.
 - Rickey Dalton voted Aye, Joyce Sudweeks voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye. Motion carried (4-0).
 - Meeting Adjourned **7:21 P.M.**
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