



APPROVED

JUNE 2017 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **June 13th, 2017** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 2:05 P.M. Present were Erin Jensen, Teresa Morgan, Jeremy Pearson, Marty Morgan, and Rickey Dalton. Also present was Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Gloria Fox, Jason Strate, Terecea Westwood, Eugene King, and Paul James.

I. Public Hearing

- Motion was made by Jeremy Pearson to begin a public hearing. Seconded by Rick Dalton.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

Budget Hearing: Before beginning the budget hearing Jason Strate (CUES Director) took a few minutes to explain to the board that the Superintendent Erickson had been nominated to be the chair of the CUES board of directors. Jason explained the responsibilities and the time commitment required to fill that responsibility for the coming year. The board discussed the superintendents increased responsibilities at the high school for next year. The Superintendent voiced that he felt comfortable that he could handle the additional responsibilities.

- The board turned some time over to the Business Administrator, Koby Willis, to present the Final FY17 Budget and the Original FY18 Budget. A preliminary budget was presented in the May 2017 Board Meeting. In this meeting Koby primarily discussed changes to the budget since the May meeting. The announcement of several retirees in May made significant changes to the FY17 Final Budget and the FY18 Original Budget. It is expected the general fund balance will decrease \$260,959 in FY17 and \$136,794 in FY18.
 - Koby also presented a board resolution to call a special election for the purpose of increasing the maximum of the Voted Local Levy from .0004 to .0016 per dollar of taxable value with an equal accompanying decrease in the Board Local Levy. This resolution will require a county wide vote on November 7, 2017. It is the intent of the board that this election will not increase property taxes but switch tax increments from the Board Local Levy to the Voted Local Levy. Switching these rates qualifies the school district for over \$300,000 annually of state guarantees on property taxes. There will be no increase in the school district's total tax.
 - Koby also presented the proposed 2017 property tax rates for the school district. The school district's total rate including the Basic School Rate is expected to decrease by 9.3% for 2017 from 2016. Koby gave some comparisons of the school district tax rates and then explained the bond schedule for the General Obligation Bond levy on the high school.
 - Motion was made by Rickey Dalton to adjourn the public hearing and go back to open meeting. Seconded by Marty Morgan.
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- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

II. Opening Remarks

President Erin Jensen welcomed everyone to board meeting at 3:17 PM.

Opening remarks were offered by Erin Jensen.

III. Citizen Dialogue

- None

IV. Discussion Items

A. Jason Strate CUES Director

- Discussed in the public hearing.

B. Evaluation Policy Revision 1st Reading

- Tabled to August board meeting

C. Paraprofessional Job Description 2nd Reading

- The board discussed changes to the Paraprofessional Job Description. The Superintendent explained that it was presented to the administrative council and changes were proposed. The board felt comfortable with the changes and felt it could be approved in this meeting.

D. Test Scores and other Data Analysis

- The Superintendent presented the school district's test score data for the 2016-2017 school year. Overall the results were very encouraging. The board discussed the differences in some of the grades and subjects and felt the teachers were doing a great job.

E. Technology Director Job Description Revision 1st Reading

- The board reviewed a few additional duties added to the Technology Director job description and felt the changes were appropriate and ready for approval.

F. Technology Security Policy 1st Reading

- The board turned time over to the Technology Director, Paul James, to discuss a new Technology Security Policy. The policy covers a wide range security concerns with district networks and technology devices. The state has implemented several new laws concerning technology security and this policy would address several of the new requirements.

G. Wall of Fame Criteria Discussion

- The Superintendent explained that many schools have a Wall of Fame or some other way of publicly recognizing career teachers or employees that have made a significant positive impact on the school. The board liked the idea but wasn't sure what criteria could be established that would be fair and understandable for the community.
- It was determined the district office should check into how other schools nominate and approve people for the public recognitions such as a Wall of Fame.

H. Coach Job Description and Club Advisor Job Description 1st Reading

- The board reviewed a proposed Coach Job Description and Club Advisor Job Description. The board discussed some of the items including supervision, sportsmanship, and UHSAA
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guidelines. The board felt that the job descriptions should go to a second reading in the August meeting.

V. Information Items:

- A. **Utah Safe Schools App Roll Out:** The Superintendent explained that the district is implementing the Utah Safe Schools App. The app allows the district to send out required online training to school district employees such as blood borne pathogens training, internet security training, ladder safety training, etc.

VI. Action Items

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Rickey Dalton to approve the May 2017 Board Meeting minutes, the May payroll, and district vouchers #170997 - #171101. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

B. FY17 Final Budget and FY18 Original Budget

- Motion was made by Teresa Morgan to approve the FY17 Final Budget and the FY18 Original Budget. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

C. 2017 Property Tax Rates

- Motion was made by Rickey Dalton to approve the school district's 2017 property tax rates. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

D. Resolution for a Special Election Ballot Proposal

- Motion was made by Marty Morgan to approve a school district resolution to hold a special election on November 7, 2017 for the purpose of increasing the Voted Levy maximum from .0004 to .0016 with an equal decrease to the Board Levy. Seconded by Teresa Morgan.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

E. New Hires

- Motion was made by Rickey Dalton to approve new hires Erin Druce as a 3rd Grade Teacher, Shauna Bagley as the PHS Principal, James Barney as an English/History Teacher and Bus Driver, and Frank Huntington as the Boys Basketball Coach. Seconded by Teresa Morgan.
 - Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
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F. State Human Sexuality Curriculum

- Motion was made by Marty Morgan to approve the continued use of the state human sexuality curriculum for school year 2017-2018. Jeremy Pearson seconded the motion.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

G. Policies and Job Descriptions

- Motion was made by Jeremy Pearson to suspend the rule for three readings and approve the Paraprofessional Job Description on the 2nd Reading, the Technology Director Job Description on the first reading, and the Technology Security Policy on the first reading. Rickey Dalton seconded the motion.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

VII. Executive Session

- **4:51 P.M.** Motion was made by Rickey Dalton to enter into executive session for discussion of character and competence of individuals and collective bargaining. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
- The board left executive session at 7:42 PM.

VIII. Adjourn

- Motion was made by Marty Morgan to adjourn the June 13th, 2017 meeting of the Piute School District Board of Education. Seconded by Jeremy Pearson.
 - Rickey Dalton was absent, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
 - Meeting Adjourned **7:42 P.M.**
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