

APPROVED



AUGUST 2017 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **August 8th, 2017** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:09 P.M. Present were Erin Jensen, Teresa Morgan, Jeremy Pearson, Marty Morgan, and Rickey Dalton. Also present was Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Jodi Johnson, Matt Whittaker, Gloria Fox, Paul James, and Shauna Bagley.

Work Meeting: The school board held a work meeting at 2:00 PM in the board room with the administrative council to discuss the district vision and goals for the 2017 - 2018 school year. The board and administrative council discussed goals regarding management of learning, school safety, assessment, technology, positive climate, use of data, professional learning communities, and professional development.

I. Opening Remarks

President Erin Jensen welcomed everyone to board meeting at 3:09 PM.

Opening remarks were offered by Rickey Dalton.

II. Citizen Dialogue

- None

III. Discussion Items

A. Adult Education in Antimony

- Discussed in the work meeting. Gloria Fox explained to the board that there are some potential Adult Education students in Antimony. The potential students know Heidi Hansen very well and Heidi has encouraged them to participate in Adult Education. The district feels that it might be easier for Heidi to be the Adult Education teacher for these students. Heidi, Tracy, and Gloria would work together to coordinate the students progress in the program.

E. Athletic Director Job Description 1st Reading

- Shauna Bagley presented the Athletic Director job description to the board. The job description was modified from the Canyons School District job description. The district has not previously had a job description for the position. The job description maintains the what the Athletic Director has previously done with a few additional duties at home events.

B. Youth Court Proposal (H.B. 239)

- Shauna Bagley and Matt Whittaker presented the changes to House Bill 239 from the 2017 session that put more responsibility on the schools and districts to discipline students. Schools can no longer refer students to the court system for truancy problems.
- Matt explained that when the bill was first presented schools were not going to be able to refer students for on-campus drinking and many other more serious crimes. Over the summer

clarification has come that limits the changes to truancy and a few other crimes that schools were previously instructed to refer to the courts.

- Superintendent Erickson explained the idea of a Youth Court to help manage some of the student issues that can no longer be referred to the courts. The Superintendent explained that there are also things that can be done to help prevent students from getting to the point with truancy that they would need to be referred to court.
- Jodi Johnson left the meeting at 3:33 P.M.
- Matt Whittaker and Shauna Bagley left the meeting at 3:40 P.M.

A. Adult Education in Antimony

- President Jensen brought the discussion to Adult Education to update the board members that were late for the work meeting. The board discussed the need for Adult Education in the community and the desire to keep the program going and growing.
- The board came to a consensus that those involved with Adult Education (Gloria, Tracy, Heidi, and the Superintendent) should meet and see if two teachers can coordinate schedules and curriculum to make the program better.

C. School Year 2017-2018 School Fees

- The board noted that there were no changes in the school fees from last year. The board discussed how the Driver Education fees and program operates. They were very complimentary of how the UHP officers helped with the Driver Education program.

D. Policy 4067 Repeal and Fees, Charges, Fines, and Waivers Policy 1st Reading

- The board discussed the new policy and some of the legal revisions. Some of the concerns were about not being able to withhold final grades until school fees are paid and allowing waivers for fees that have not allowed waivers previously.
- After some discussion the board determined that the policy should come back for another reading in the September or October board meeting.

F. Evaluation Policy Revision 1st Reading

- The superintendent sent the Evaluation Policy to Jeanne Rowland at the State Office of Education. She made several suggested revisions to help the policy conform with current laws and state administrative rules.
 - Gloria Fox entered the meeting at 4:27 P.M.
 - There were several parts of the suggested revisions that the board felt could be left out. There was a lot of discussion about whether or not the percentages or weights of evaluation components should be included and how much they should be if so. The board felt they could be included but modified to 80% Principal Evaluation, 10% Student/Parent Survey, and 10% Student Learning Outcomes (SLO's).
 - Paul James entered the meeting at 4:36 P.M.
 - Gloria Fox left the meeting at 4:41 P.M.
 - The board skipped down to some information items Illuminate Learning and Online Registration.
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G. Coach and Club Advisor Job Description 2nd Reading

- The board reviewed the draft policy and felt other than a few typos and grammatical wording corrections it was ready to be approved.

H. Steps & Lanes Policy 2060 Discussion

- Koby Willis explained that the current policy states “Credit for experience may be allowed and the employee hired at the step authorized by the superintendent. Five years credit will generally be the maximum given.” This statement provides good flexibility to credit years of service when there is a great need and not credit service when the budget is tight. However, it can create winners and losers in the new hire process. In the discussion the board conveyed that they really like the flexibility of the current policy language. The board is open to reviewing again some new hires where all years of service weren’t credited.
- Koby also explained that USU has stopped giving official college credits for Professional Development conferences and trainings. They now award what they call CEU’s (Continuing Education Units). They want to know if school district’s will count CEU’s towards lane changes on their salary schedule. After some discussion it was determined CEU’s would count the same as USBE credits, 1/4 of lane change credits can be USBE credits.
- Paul James left the meeting at 5:15 P.M.

I. Curriculum Review For All Schools

- Member M. Morgan brought up web design and asked if it counted as a art credit. Currently courses like Digital Media, Web Design, and Video Production only counts as a CTE elective and not as a Fine Art credit.
- The board reviewed the high school course schedule and discussed some of the new offerings and changes from last year. The board also discussed the concurrent enrollment options and how the different universities are being used in the school.

J. Academic Pathway To Teaching

- The superintendent reviewed the Academic Pathway to Teaching requirements. The new Music teacher and Morgan Hoyt are both working toward licensure under this program. Some clarity has been provided by the regional offices and the state office. APT teachers can be assigned and take education courses through the regional service centers.

IV. Information Items:

- A. Blended Learning Info Update:** The Superintendent explained that the district is implementing the Utah Safe Schools App.
- B. Illuminate:** Paul James updated the board on a software that helps coordinate curriculum benchmarks and tracks student progress with a mastery based learning concept. Paul suggested reviewing the software and plan the implementation for the 2018-2019 school year. The board wanted to make sure there would be sufficient time and training for the educators.
- C. Updated Transportation Report System:** The Superintendent explained that the district is implementing a new transportation bus route tracking software. Training will be coming.

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- D. **School Level PLC at CES:** The school would like to create a school level K-3 PLC.
 - E. **Online Registration:** Paul James set up registration forms to be filled out online this year. There are still some bugs, but Paul fills it will make registration much easier in the future. The schools are also now accepting online payments for fees and school lunch.
 - F. **Voted Levy Election Progress:** We have met with the Circleville Town Council and we meet with the others in the coming month. A draft of the Voter Information Pamphlet has been created and is being reviewed. We will soon draft the argument for and publish on the school district website before September 1st. The approved resolution has been sent to the Lieutenant Governors office and they have informed us it will be Ballot Proposition #6. Tentative date for the transparency meeting is Thursday October 26th, 2017 6:00 P.M.
 - G. **Music Position Finalization:** Since the new music teacher has more skills geared towards the high school the hiring committee felt the position should be more time at the high school and that a part-time position should be hired at the elementary schools.

V. Action Items

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Rickey Dalton to approve the June 2017 Board Meeting minutes, the June & July payrolls, and district vouchers #171101 - #180014. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

B. Policy Revisions

- Motion was made by Teresa Morgan to suspend the rule for three readings and approve the Coach and Advisor Job Descriptions on the 2nd Reading and the Athletic Director Job Description on the 1st reading. Seconded by Marty Morgan.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

C. 2017 - 2018 Curriculum

- Motion was made by Rickey Dalton to approve the school district's 2017 - 2018 school curriculum. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

D. School Fees 2017 - 2018

- Motion was made by Teresa Morgan to approve the School Fees Schedule for 2017 - 2018. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

E. Master Schedules 2017 - 2018

- Motion was made by Marty Morgan to approve the master schedules for all three schools. Seconded by Rickey Dalton.
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- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

F. Music Teacher and CES School Secretary

- Motion was made by Rickey Dalton to approve the recommendations of the hiring committees to hire Tonia Thompson as a part time Secretary at Circleville Elementary and Tyrel Ivie as a Music Teacher at the high school and both elementary schools. Jeremy Pearson seconded the motion.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).

VI. Executive Session

- **6:16 P.M.** Motion was made by Rickey Dalton to enter into executive session for discussion of character and competence of individuals and collective bargaining. Seconded by Jeremy Pearson.
- Rickey Dalton voted Aye, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
- The board left executive session at 7:42 P.M.

VII. Adjourn

- Motion was made by Marty Morgan to adjourn the August 8th, 2017 meeting of the Piute School District Board of Education. Seconded by Jeremy Pearson.
- Rickey Dalton was absent, Jeremy Pearson voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Erin Jensen voted Aye. Motion carried (5-0).
- Meeting Adjourned **8:18 P.M.**