



APPROVED

JUNE 2018 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **June 12th, 2018** at the Piute County Commission Chambers in Junction, Utah. President Erin Jensen called the meeting to order at 3:35 PM. Present was Erin Jensen, Marty Morgan, and Rick Dalton. Absent was Teresa Morgan and Jeremy Pearson. Also present was Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Kami Gass, Kristy DeLange, Keri Bushman, and Shauna Bagley.

Finance Committee Meeting: The school board held an open work finance committee meeting at 2:30 PM. The school board looked at a 10 year plan for major capital projects and buildings improvements including possible property tax rates.

I. Public Hearing

- Motion was made by Rick Dalton to enter a Public Hearing regarding the school district budget. Seconded by Marty Morgan. (3:07 PM)
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).
- Business Administrator Koby Willis presented the FY18 Final Budget and the FY19 Original Budget to the school board. The full presented school district budget can be found on the school district website under “Board of Education” and then “District Finance”.
- Motion was made by Rick Dalton to leave the a Public Hearing regarding the school district budget go into the scheduled open meeting. Seconded by Marty Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0). (3:35 PM)

II. Opening Remarks

President Erin Jensen welcomed everyone to board meeting at 3:35 PM.

Opening remarks were offered by Marty Morgan.

III. Discussion Items

G. SPED Director (Coordinator) Job Description Policy #1140 Revision

- President Jensen read the current SPED Director job description. The board the discussed how some of these job duties could be completed if the three schools handle their own Special Education needs. Kristy, Keri, and Kami contributed to the conversation with parts of the description that might be difficult and parts that will be easier.
 - President Jensen discussed the PLC meeting she attended. She complimented the teachers for the concern for the students and then relayed some of the request the teachers had in that meeting. The first was communicating special education program needs to the faculty at large in the opening institute. Another concern was help with or rewards for teacher endorsements.
-

-
- Kristy DeLange and Kami Gass left the meeting at 4:04 PM.

A. Hiring Policy Revision 1st Reading

- The school board reviewed revisions to the Hiring Policy. The school board read the policy together and made suggestions for corrections and modifications. The revisions provide guidelines for the school district and principals providing support for and mentoring new employees.
- The school board asked that the changes and recommendations be updated and reviewed again in the next school board meeting.

B. Policy #2047 Revision 1st Reading

- The school board read the policy and revisions together. The policy revisions provide guidelines for donating leave in cases of medical conditions. The revision also caps leave accrual at 90 days and pays days beyond 90 into the employees medical trust account.

C. 2018 Property Tax Rates

- Business Administrator Koby Willis explained the proposed property tax rates for the tax year 2018. With the passage of the voted levy ballot initiative conducted in November 2017 the school district will flip the rates of the Voted and Board Levies. The Voted levy was 0.000400 in 2017 and will be 0.001600 in 2018. The Board Levy was 0.001605 in 2017 and will be 0.000400 in 2018. The Capital Outlay Levy was 0.000165 in 2017 and will be 0.000122 in 2018. The General Obligation Debt Levy was 0.001950 in 2017 and will be 0.001716. The Basic School Rate is set to be set and levied locally. This levy was 0.001568 in 2017 and is expected to be 0.001668 in 2018. It is expected that the combined rates will be 3.2% lower in 2018 from 2017.

D. Final Negotiations

- Koby Willis presented the employee negotiations agreement for the 2018 - 2019 school year. The agreement included a 4% raise for classified and certified staff on the salary schedule. It also included moving employees to a new single lane salary schedule, modifications to the leave policy discussed earlier, moving the coaching stipend schedule to a percentage based schedule, and funding the 4.87% increase in insurance premiums.

E. School Board Meetings Calendar 2018 - 2019

- The calendar for school board meetings for the 2018 - 2019 school year was reviewed. The board recommended the November 2018 board meeting be moved to the first Tuesday rather than the second to avoid schedule conflicts.

F. Superintendent and Business Administrator Contracts

- The school board reviewed the Business Administrator and Superintendent contracts. The only revisions included the dates and removing the clause for automatic renewal which was superseded with changes made to Utah Code 53G-4-301(3)(b) in the 2011 legislative session.

IV. Information Items:

- A. None**
-

V. Action Items

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Rick Dalton to approve the May 8th Board Meeting minutes, the May payroll, and district vouchers #180867 - #180976. Seconded by Marty Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).

B. Policy #2047 Leave

- Motion was made by Marty Morgan to suspend the rule for three readings and approve the revisions to the Leave Policy #2047 on the 1st reading. Seconded by Rick Dalton.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).

C. FY19 Negotiations

- Motion was made by Rick Dalton to approve the FY19 Employee Negotiations agreement. Seconded by Marty Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).

D. FY18 Final and FY19 Original Budget

- Motion was made by Marty Morgan to approve the FY18 Final and FY19 Original Budget as presented. Seconded by Rick Dalton.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).

E. 2018 Property Tax Rates

- Motion was made by Rick Dalton to approve the Tax Year 2018 property tax rates as presented. Seconded by Marty Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).

G. New Hires

- Motion was made by Rick Dalton to approve the hire of Kami Gass as a Special Education teacher, the hire of Holly Westwood as a Health, P.E., and FACS teacher, the hire of Eric Jessen as a school Counselor, the hire of Tim Westwood as an Assistant Girls Basketball Coach, the hire of Tammy Jessen as an elementary teacher, and the assignment of Eric Jessen as the Vice-Principal. Seconded by Marty Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).

G. School Board Meeting Calendar

- Motion was made by Rick Dalton to approve the school board meeting calendar, with the exception of the November meeting being changed to November 6th. Seconded by Marty Morgan.
-

-
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).

VI. Executive Session

- **5:19 PM** Motion was made by Marty Morgan to enter into executive session for discussion of character and competence of individuals. Seconded by Rick Dalton.
- Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).
- The board left executive session at 6:30 PM.

VII. Adjourn

- Motion was made by Marty Morgan to adjourn the June 12th, 2018 meeting of the Piute School District Board of Education. Seconded by Rick Dalton.
 - Rick Dalton voted Aye, Marty Morgan voted Aye, and Erin Jensen voted Aye. Motion carried (3-0).
 - Meeting Adjourned **6:30 PM**.
-