



UNAPPROVED

FEBRUARY 2019 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **March 12th, 2019** at the Piute County Commission Chambers in Junction, Utah. President Marty Morgan called the meeting to order at 3:06 PM. Present was Marty Morgan, Erin Jensen, Rick Dalton, Teresa Morgan, and Jeremy Pearson. Also present was Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Gloria Fox, James Barney, Brandi Schear, Sally James, Paul James, Eric Jessen, Brandi Schear, Eugene King, and Janetta Dalton.

Work Meeting: The school board held an open finance committee meeting prior to the regular school board meeting. Koby Willis provided updates on enrollment and financial projections based on some possible legislative changes. Koby instructed the school board regarding possible changes to school fees at the high school next year. There is still a lot discussion about the topic.

I. Opening Remarks

President Marty Morgan welcomed everyone to board meeting at 3:06 PM.

Opening remarks were offered by Rick Dalton.

II. Citizen Dialogue

- None

III. Discussion Items

A. Literacy PLC Leader Report - James Barney

- James Barney updated the school board on progress being made by the Literacy PLC. The PLC group has been discussing methods of more smoothly transitioning students reading abilities from the Elementary schools to the high school.

B. Using Student Data Points For Instructional Improvement

- Jodi Johnson provided illustrations for the school board with student scores at the beginning of the school year compared to scores in the middle of the school year. The data was from the Imagine Learning Reading program and the iReady Math program. Principal Johnson illustrated that students in all grades are showing significant improvement throughout the school year. She also explained that the Saxon Math program that the school has used for several years is now one year behind where the students are tested. Saxon Math materials taught in 5th Grade are now tested in 4th Grade. Principal Johnson explained the efforts to align their curriculum to the new testing methods.
 - James Barney left the meeting at 3:16 PM.
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- Eugene King provided some samples of student trackers that the Circleville Elementary students use. Students are able to use the student trackers to monitor their own progress as they learn new concepts. Principal King explained how a student would use the trackers to monitor their own progress in a subject. The concept of student trackers has been applied all the way down to the pre-school where the 4 year old pre-schools students can track their letters as they learn them.
 - Janetta Dalton left the meeting at 3:26 PM.
 - 3:32 PM: Eric Jessen provided some reading data for the high school. English Teachers Meredith Vasquez and James Barney have been using the Reading Plus program at the high school to monitor Reading levels. Vice-Principal Jessen explained how the software assesses whether a student is on grade level in fluency, comprehension, and vocabulary. He also explained that there are concerns about Reading levels and student enthusiasm about Reading.
 - Paul James joined the meeting at 3:35 PM.
 - 4:00 PM: Principal King showed the school board on the projector how the iReady Math Program works in the Elementary School. He showed the system works and how students interact with it. The program shows what grade level a student is on in each Math category and helps students, parents, and teachers see where the student may need additional help. The program aligns the students work with the state standards and objectives for each grade level.

C. PHS A/B Schedule for the 2019 - 2020 School Year

- Vice-Principal Jessen explained that the high school would like to make an adjustment to the A/B schedule for next year. This year the "A" Days and "B" Days rotated every school day. Monday is an A "Day", Tuesday would be "B" Day, until the next Monday is a "B" Day. The high school would like to modify the schedule so that Monday is always "A" Day, Tuesday is always "B" Day, Wednesday is always "A" Days, Thursday is always "B" Day, and Friday would always alternate.
- The greatest advantage would be the alignment with concurrent enrollment courses. It would follow a schedule that more closely aligns with the college courses. It would enable students taking concurrent enrollment courses to miss less of their other courses.
- Possible disadvantages could be scheduling with athletics. If Baseball games were always Tuesday and Thursday and Tuesday and Thursday is always "B" day then those students would miss the same classes more often.
- Eric also updated the school board on changes being made to the weight room. The county special service district has agreed to pay for a few new pieces of weight equipment. Vice-Principal Jessen explained that the strength training would be great for our teams. A few pieces of equipment that are old or not used will be placed on public auction.
- Eric Jessen left the meeting at 3:59 PM.

D. Policy 1156 School Nurse Job Description Revision 1st Reading

- Jodi Johnson left the meeting at 4:08 PM.
 - Superintendent Erickson worked with the school nurse Melissa Gleave to develop a revision to the School Nurse Job Description. The changes remove the requirement for the nurse to
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provide health care reports to the Superintendent. It removes the requirement for the school nurse to provide monthly reports to the Superintendent but adds that the school nurse should communicate with the Superintendent regularly about any potential or current health concerns.

E. Review of District Vision and Improvement Plan Format 2019-2022

- The Superintendent presented the school district vision and improvement plan for the next 3 school years. The Superintendent talked about the need to fulfill the vision of “College and Career Readiness”. The plan includes objectives for PLC’s, technology use, teacher evaluations, and mental health support.
- Melissa Gleave joined the meeting at 4:16 PM.

F. Building Use Policy 7500 1st Reading-Repeal Policies 7015 ,7021, 7012

- Paul James introduced a draft Building Use Policy that would replace the three policies that currently address parts of building use. The policy changes the requirements for key FOB access to a building to a \$30 annual charge rather than a one time \$25 fee. It also requires community members with key FOBs to read the Building Use Policy each year as a refresher of the rules for using the building.
- Paul explained that there are still several parts of the policy that are being evaluated and will be included in future readings. Paul asked Erin if she would read the policy for grammar and punctuation corrections.
- Rick Dalton asked if this was being addressed because there have been concerns with how the buildings are being used. Koby explained that there haven’t been any serious concerns but there have been some small concerns that brought the subject up again. Paul explained that the proposed changes have been proposed several times over the past several years and that the changes proposed aren’t necessarily tied to recent use or specific concerns.
- Paul also reported that Wifi was placed in one of the activity buses. Feedback from students so far has been positive.
- Sally James left the meeting at 4:31 PM.

G. Proposed Board Meeting Dates and Times 2019-2020

- The school board reviewed the proposed school board meeting schedule for the 2019 - 2020 school year. There were no concerns or questions regarding the schedule.

H. Medical Policies

- The school board reviewed several policies regarding student medical concerns. The policies address when it is appropriate to provide a student with medications. Melissa explained that even sunscreen is considered a medication and would fall under the criteria of these policies.
 - Melissa explained that a student with a 504 plan has specific medical concerns that the faculty and staff need to be aware of. The policies help govern the administration of student 504 plans.
 - The policies addresses student concussions and head injuries, immunization requirements and procedures, medical recommendations from the school district to parents, and student’s self administration of medication.
 - Melissa explained the difference between a 504 Plan and an IEP and when each are required.
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IV. Information Items:

- A. Staffing Progress Updates:** The Superintendent updated the school board on some discussion about staffing changes for the 2019 - 2020 school year. It is not expected there will be any significant changes in staffing for next school year.
- B. Letters of Intent:** Koby reported that all full-time employees who respond to the statement of Intent request plan to continue their employment with the school district for the 2019-2020 school year.
- C. GEAR UP Program With Snow College:** The Superintendent described a grant that is available through Snow College to schools with a high percentages of free and reduced lunch students. The intent is to support programs that help students become college and career ready.
- D. Principal Recommendations For Provisional Teachers:** The Superintendent informed the school board that the school principals have recommended that all provisional teachers be renewed for another school year.
- E. District and School Safety Updates:** Jeremy Pearson relayed information for the district safety team meeting. The Sheriff's office obtained a grant to purchase radios for each of the classrooms. The radios could be used in a crisis or lockdown situation. The teachers and staff are being trained on the use of the radios.
- F. New Students Progress:** Koby Willis updated the school board on the progress of the new students. 32 new students were enrolled and have began attending classes. The new paraprofessionals are being trained on state curriculum and technology resources. Stacie Gass and Paula Wilde have been helping serve the new students.

V. Action Items

A. Board Minutes, Payroll, and Vouchers

- Motion was made by Rick Dalton to approve the February 5th board meeting minutes, the February payroll, and district vouchers #190665 - #190760. Seconded by Erin Jensen.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

B. New Policies

- Motion was made by Erin Jensen to suspend the rule for three readings and approve the revisions to School Nurse Job Description, the new Immunizations Policy, the new Medical Recommendations by School Personnel Policy, the new Parent Legal Guardian Responsibility Policy, the new Student Self-Administration of Asthma or Diabetes Medication Policy, and the new Vision Screening at Enrollment Policy on the first reading. Seconded by Jeremy Pearson.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

C. Repeal & Replace Policies

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- Motion was made by Jeremy Pearson to suspend the rule for three readings and approve the repeal of the Concussion Policy to replace with the Concussion/Head Injury Policy, and repeal the Health Requirements and Services Policy to replace with the Health Requirements and Services Medical Treatment Policy on the first reading. Seconded by Rick Dalton.
 - Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

D. New Hires

- Motion was made by Rick Dalton to approve Kristi Fautin as a Softball Assistant Coach, Natalie King as an Assistant Cheerleading Coach, Monique Blood as the Head Cheerleading Coach, Melinda Lindsay as a Paraprofessional, Miranda Jessop as a Paraprofessional, April Dutson as a Paraprofessional, and Diana Lindsay as a Paraprofessional. Seconded by Teresa Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

E. Meeting Dates

- Motion was made by Erin Jensen to the approve the school board meeting schedule for the 2019 - 2020 school year. Seconded by Jeremy Pearson.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

VI. Executive Session

- **5:18 PM** Motion was made by Erin Jensen to enter into executive session for discussion of character and competence of individuals. Seconded by Teresa Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).
- The board left executive session at 6:49 PM.

VII. Adjourn

- Motion was made by Erin Jensen to adjourn the **March 12th, 2019** meeting of the Piute School District Board of Education. Seconded by Jeremy Pearson.
 - Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).
 - Meeting Adjourned **6:49 PM**.
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