



APPROVED

## MAY 2019 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **May 7th, 2019** at the Piute County Commission Chambers in Junction, Utah. President Marty Morgan called the meeting to order at 3:07 PM. Present was Marty Morgan, Erin Jensen, Rick Dalton, Teresa Morgan, and Jeremy Pearson. Also present was Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Eugene King, Shauna Bagley, Whitney Mills, Neccia Dalton, Gloria Fox, Rob Paul, and Brodee Nelson.

**Work Meeting:** The school board held an open work meeting at 2:00 PM to review the school discipline policies. The school principals and the high school vice-principal were also invited to participate. The school board discussed current practices in each of the buildings and some possible modifications to the current policy.

### I. Opening Remarks

President Marty Morgan welcomed everyone to board meeting and conducted the pledge of allegiance.

Opening remarks were offered by Rick Dalton.

### II. Citizen Dialogue

- Brynlee Whittaker and Porter Trapp were unable to attend the meeting, but the school board wanted to publicly recognize that they were the state champions in the Contemporary Scenes competition at State Drama.

### III. Discussion Items

#### A. Yearbook Club Program Review

- Whitney Mills and Neccia Dalton reported on the Yearbook program. Whitney and Neccia were the advisors for the club. They tried to include every student in the yearbook at least three times.
- Board Member Jensen asked if they are attending any training. They talked about the Jostens trainings that are offered. Neccia talked about the use of Photoshop in the production of the book. Currently they primarily use the Jostens online software. Next year they would like to incorporate more Photoshop.
- Stacie Gass joined the meeting at 3:13 PM.

#### B. Progress of SUU Aviation Concurrent Enrollment Course

- Rob Paul from SUU explained that Southern Utah University has the #2 Airplane Pilot program in the western United States and the #1 Helicopter Pilot program in the entire United

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States. The programs are expensive up front, but the return on investment is currently better than doctors, lawyers, and engineers.

- Rob explained that SUU is the highest in elevation flight school in America. That unique aspect makes the graduates very well trained to handle flying in almost any climate.
- Brodee Nelson from the SUU Concurrent Enrollment office explained the process of creating a concurrent enrollment course at Piute High School. SUU will provide an instructor for the class and Principal Bagley said there would be 12 to 15 students interested in taking the course.

### **C. Master Schedules**

- Principal Bagley explained that they are still trying to find a Spanish teacher for one class. The current schedule shows the class, but a teacher has not yet been found. She also explained that the A/B schedule will be set next year. Meaning Monday will always be an "A" Day, Tuesday always "B", Wednesday "A", Thursday "B", and Friday will alternate each week.
- The PHS faculty would like to do a weekly eligibility check for athletics next year. Student athletes will not be permitted to practice with the team during school hours until they get any deficient grades back up.
- Principal King talked about the need for more keyboarding time for some of the elementary students.
- Motion was made by Jeremy Pearson to approve the school year 2019 - 2020 master schedules for all three schools in the school district. Seconded by Erin Jensen.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

### **D. Adult Education Program Report**

- Gloria Fox reported on the Adult Education program. There were 12 students two years ago. Over the last 24 months most have got their GED or moved. 3 of them passed their GED just last month. 3 of them completed the CNA program at the high school. 1 of them went from a 9th grade level to getting a GED, completing the CNA, and being placed into a related job.
- Next year we only expect to have one student left unless others come over the summer.

### **E. Final Trust Land Plans**

- Teresa Morgan asked Principal Bagley about goal #4 related to paraprofessionals and the board discussed the paraprofessionals that have been paid from the school land trust plan.
- Motion was made by Rick Dalton to approve the school year 2019 - 2020 School Land Trust Plans for each of the three school in the school district. Seconded by Jeremy Pearson.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

### **F. PCSD Preliminary Budget SY20 / Negotiations Discussion**

- Business Administrator Koby Willis presented a draft negotiations agreement to the school board that included fully funding level and education advancements on the salary schedule, a 1.9% raise to both lanes on the salary schedule, and fully funding the 2.62% increase in health insurance premiums.
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- The draft agreement also eliminates the substitute bus driver rate and pays substitute bus drivers according to their level on the salary schedule. The coaches and advisors stipend schedule was changed to add an extra \$150 to assistant coaches and tier 2 head coaches that are not full-time employees of the school district.
  - The preliminary budget was also presented to the school board. The school reviewed the actual budgets for FY17 and FY18, the original budget for FY19, the draft final budget for FY19, and the draft original budget for FY20. The general fund balance dropped \$128,996 in FY17, went back up \$99,392 in FY18, is expected to go up \$109,720 in FY19, and up again \$5,520 in fiscal year 2020.
  - The preliminary budget discussion included information about revenue sources that are growing or shrinking. State funding for the school district has been growing rapidly over the last several years while federal revenues have steadily declined.
  - Because Oscarson Elementary is no longer considered an extreme high poverty school by the Enhancement for At-Risk Students grant definition that grant will decrease by about \$70,000 for the FY20 school year. The Beverly Taylor Sorensen grant remains a question mark as the school district does not have a BTS endorsed teacher and struggles to allocate a full FTE to the program. There are also still lots of questions regarding the TSSA grant that is addressed later with the framework.
  - Overall the school district is financially healthy and expected to have a consensus balanced budget for the June budget hearing.

#### **G. Preliminary School Fees Schedule SY20**

- Koby Willis also presented a draft of the school district fee schedule for the 2019 - 2020 school year. Over the last year there have been several changes to school fees at the state level both by the State Legislature and by the state Board of Education. To keep the school district in compliance several changes needed to be made.
  - All fees required for participation in curricular or extracurricular school activities are waiver eligible. Fines for rule breaking or fines for damages to school property are not waiver eligible. No changes were made to the administration of the school breakfast and the school lunch programs. Applications for free or reduced meals are separate from the fee waiver application and may have different eligibility requirements.
  - Taxable sales and fundraiser sales are not waiver eligible. These sales include things such as yearbooks, school rings, vending machine products, the Bird Feeder Products, graduation announcements, etc. It is expected that over the next year further clarification will be given to schools in some areas and the schedule will have to change again for the 2020 - 2021 school year.
  - The school board also discussed activity meals. State board rule includes meals as a waiver eligible fee for extracurricular and curricular school activities. The school board discussed methods for providing meals for these students. The only way to avoid providing the meal would be for a coach to tell the team in advance that the bus would not be stopping and they would have to pack a meal if they want to eat before getting home. Koby explained that some district's are purchasing thousands of \$5 to \$10 prepaid visa cards to give to fee waiver
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students at activities. Other districts are asking their lunch staff to pack brown paper bag meals for those students. The district and the board did not make any firm decisions on how to handle this problem but it was mentioned that the decision needed to be made soon.

#### **I. TSSA School District Framework SY20**

- The Teacher and Student Success Act passed in the 2019 legislative session requires the school district to create a framework for which schools to build their school plan within. The state TSSA account was created last year and Piute County School District received \$67,435 from the grant. That money was almost completely unrestricted for the school district's use. With the 2019 act the amount has been raised to \$100,498, but there are now many heavy restrictions on the funding.
- 25% of the funding can be used to increase the school district salary schedule and that was included as part of the proposed framework. The other 75% would be used for upper division science classes, secondary math classes, and keeping as many elementary grade levels in separate classes as realistically possible. Currently the district has only heard from one other school district that has an approved framework for allocating the funding.
- Motion was made by Erin Jensen to approve the proposed district Teacher & Student Success Act framework. Seconded by Teresa Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

#### **H. Sex Education Assurance (Utah Code 53G-10-402)**

- The school board reviewed the sex education curriculum assurance form for the school district. Piute High School uses the USBE provided curriculum for these courses.
- Motion was made by Erin Jensen to approve the sex education assurance that the school district will only use the USBE curriculum for sex education courses. Seconded by Jeremy Pearson.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

### **IV. Information Items:**

- A. Accreditation Report PHS:** Principal Bagley reported that the high school did very well on their accreditation. The accreditation team that visited the school was very complementary of the high school at its programs. They commented that the teacher professional development incentive program was the best they had seen in the state. They commented that from their meetings with parents, students, and teachers they felt like there was a very family-like atmosphere. They commented that the school was one of the cleanest they had evaluated. The lead evaluator said that Piute High School would probably be the highest score they award this school year. The evaluation teams only recommendations were things that the high school had identified as weaknesses before they arrived. Those included the new teacher mentor program and the college and career tracking. Tracking
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what colleges and careers students go into after leaving and use that information to benefit future students.

- B. Facilities Summer Project List:** The Superintendent informed the school board of the summer projects the custodians will be working on this year. Piute High School is going to remove the cinderblock wall by the baseball field and replace it with a cement wall from the home dugout to the railing. The high school will also be installing new bleachers in the old and new gymnasiums. Circleville Elementary needs several electrical upgrades in their kitchen and plans to repaint the lines on the gym floor. Oscarson Elementary needs to fix the drainage between the gym and main building and install a floor sink in the kitchen.
- C. Community Council Training:** The Superintendent informed the school board that a training was conducted with the school principals regarding the administration of community councils. The principals went through the same materials the school board had been through in their April work meeting. The principals helped identify several areas where the schools could improve their community councils. The school board commented that they would like to see a majority of the council members not be affiliated with the schools as employees.
- D. Summer Lunch Program:** Gloria explained that there has been attempts to do a school lunch summer program before and they have all been unsuccessful. This year they think they have everything they need to make it work. The program will be partnered with the county 4-H program and will be primarily run by volunteers. At each of the meals there will also be some educational components incorporated. The program will provide lunch to kids from toddler to 18 years old. If possible parents are encouraged to notify the district office if they would like to come just to give the district an idea of how many meals to plan for.

## **V. Action Items**

### **A. Master Schedules**

- Motion was made by Jeremy Pearson to approve the school year 2019 - 2020 master schedules for all three schools in the school district. Seconded by Erin Jensen.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

### **B. Final Trust Land Plans**

- Motion was made by Rick Dalton to approve the school year 2019 - 2020 School Land Trust Plans for each of the three school in the school district. Seconded by Jeremy Pearson.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

### **C. Sex Education Assurance**

- Motion was made by Erin Jensen to approve the sex education assurance that the school district will only use the USBE curriculum for sex education courses. Seconded by Jeremy Pearson.
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- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

#### **D. Teacher & Student Success Act Framework**

- Motion was made by Erin Jensen to approve the proposed district Teacher & Student Success Act framework. Seconded by Teresa Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

#### **E. Board Minutes, Payroll, and Vouchers**

- Motion was made by Teresa Morgan to approve the April 9th board meeting minutes, the April payroll, and district vouchers #190843 - #190915. Seconded by Jeremy Pearson.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

#### **F. April Board Meeting Action Actions**

- Motion was made by Erin Jensen to ratify the action items made in the April 2019 school board meeting. Seconded by Teresa Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

### **VI. Executive Session**

- None

### **VII. Adjournment**

- Motion was made by Jeremy Pearson to adjourn the **May 7th, 2019** meeting of the Piute School District Board of Education. Seconded by Teresa Morgan.
  - Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).
  - Meeting Adjourned **5:56 PM.**
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