



APPROVED

JUNE 2019 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **June 11th, 2019** at the Piute County Commission Chambers in Junction, Utah. President Marty Morgan called the meeting to order at 2:58 PM. Present was Marty Morgan, Erin Jensen, Rick Dalton, Teresa Morgan, and Jeremy Pearson. Also present was Superintendent Shane Erickson and Business Administrator Koby Willis. Guests at the meeting were Paul James, Shauna Bagley, Gloria Fox, and Tyrel Ivie.

Budget Hearing: The school board held an open Budget Hearing at 2:00 PM. Business Administrator Koby Willis presented the FY19 Final Budget and the FY20 Original Budget. The full budget book is available on the school district website on District Finance page under the Board of Education tab.

I. Opening Remarks

President Marty Morgan welcomed everyone to board meeting at 2:58 PM and led the pledge of allegiance.

Opening remarks were offered by Erin Jensen.

II. Citizen Dialogue

III. Discussion Items

A. Music Program

- Mr. Ivie reported to the school board on the school district Music program. He reported a significant increase in the number of students taking Music courses and the level of interest in Music activities.
- Rick Dalton asked if the school choir would be interested in performing at the winter Utah School Boards Association meeting. Mr. Ivie said that would be a great opportunity and that the choir has received other opportunities to perform at different events.
- The school board and Principal Bagley complimented Mr. Ivie on maintaining an effective Music Program.
- Gloria Fox left the meeting 3:33 PM.

B. Final Negotiations

- Superintendent Erickson asked to read a letter from Kathy Riddle announcing her retirement. The school board expressed their gratitude for her service. Kathy taught elementary for 28 years, 12 years at Circleville Elementary.
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- Koby Willis provided a copy of the negotiations agreement that was presented in the May school board meeting. Board President Morgan asked if any additional discussion was needed. There was none.
 - Motion was made by Jeremy Pearson to approve the FY20 Employee Negotiation Agreement. Seconded by Erin Jensen.
 - Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

C. School District Strategic Plan and Vision Progress

- The Superintendent presented the school district Strategic Plan for the next three school years. The plan includes sections addressing college and career readiness, changes in teacher evaluations, school culture, communication with the community, teacher mentoring programs, and PLC utilization.
- The Superintendent also discussed the state grant made available for FY20 for mental health services. The grant would allow for a licensed therapist to work in the schools one day a week to work with individual students.

D. School Level & Program Level Strategic Plans

- The Superintendent read through the school strategic plans. The Circleville Elementary plan primarily addresses Literacy. The Oscarson Elementary plan included sections addressing teacher development, incorporation of new standards aligned curriculums, technology implementation, and building improvements for safe schools. The Piute High School plan included sections about college and career readiness, teacher mentor plans, and improving Language Arts scores.
- The school board brought up the use of individual devices in the schools. The school board questioned the effectiveness of the student iPads. Paul James addressed the reasoning for using the iPads and the benefits that have come from providing laptops for the Juniors and Seniors. It was discussed that while the iPads are still not being used as effectively for instruction as they could be, they are being used more than in previous years.

E. School Discipline Policy #4091A Revision 1st Reading

- Superintendent Erickson explained that the districts current policy was sent to state risk management for recommendations for changes. The policy was also discussed with the school administrators.
 - The school board went through the individual changes that were made. Most changes were clarifications of terminology and updates for changes in standard practice. As an example the current policy lists an offensive behavior as displaying or possessing pornography with a picture, book, or magazine. It does not specify technology devices. The policy change recommendation was to not include the list so as to include displaying or possessing in any form.
 - The policy includes a table listing specific student behaviors and the accompanying school punishments. The table provides a list of punishments for each offense. The school board and Principal Bagley voiced that they would like to have another work meeting before school starts to try and finish the policy revision. It was determined the school board and the
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principals would work together on the policy via Google Docs and then approve the policy revision in the August school board meeting. Since the high school will need to send the policy to parents prior to the August meeting the policy will have to read “pending board approval” in the mailer.

F. Building Use & Access Control Policy 3rd Reading

- Paul James introduced changes to the Building Use policy. The policy was modified to explain more clearly that the schools are not available for community use during school hours or during school activities. The policy specifies that law enforcement will have keys to all the buildings.
- President Morgan asked the board for comments on the policy. The board discussed again the safety of making sure community keys only work during non-school hours.
- Motion was made by Erin Jensen to approve the revisions to the Building Use Policy on the third reading. Seconded by Rick Dalton.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).
- Paul also provided the school board with some notes about the use of the Reading Plus program and read some of the statistics of how the program is improving student Literacy.

G. Potential Supervision Policy

- The Superintendent discussed some situations regarding teacher and administrator leave and requested the school boards input on some specific situations. Teachers or aides occasionally have students participating in activities in other schools during school. In the past the principal has made the determination if the employee needed to take leave to go to another building. It was asked if that needs to be in policy instead of up to the principal.
- Principal Bagley explained the protocol that the high school has followed to handle those situations. The high school has not made teachers take leave if they will be back in less than an hour. The high school has also historically allowed teachers accrue leave time proportionally when they use their prep period to substitute for another teacher. The school board discussed some of the pros and cons of those protocols. Principal Bagley asked to talk about specific employee concerns in executive session.

H. University of Utah Survey Results

- The school board reviewed the results of the University of Utah survey results. The survey was conducted in the spring and collected input from teachers, students, staff, parents, and community members. The results were matched with the results from the other six central Utah school districts.
- The school board asked why some students responded that they didn't feel safe. Principal Bagley said that at the high school they asked the students what made them feel unsafe and the most common answer was theft.
- The survey is conducted every two years. Piute County School District had just over 200 students complete the survey, 86 parents, and 26 faculty members.

I. Staffing Updates

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- Circleville Elementary has posted job openings for elementary teachers. One position would fill the vacancy left by Kathy Riddle. The other position, if hired, would try to fill in several gaps that have been created over the past few years. Last year the elementary posted part-time teaching positions for Literacy, Speech, and Music. The Literacy and Speech positions didn't have any applicants and the Music position was only partially filled. If there is an effective utility teacher in the applicants the elementary may use TSSA funding to try and fill some of those part-time positions with one full-time position.

IV. Information Items:

A. IGP Team Report: Tabled to next meeting.

B. Legislative Updates: Tabled to next meeting.

C. Summer Lunch Program Update: Gloria Fox informed the school board that the summer lunch program is going well and is being well attended. 75 to 100 students are participating in the program each day. The program provides a lunch three days a week (Tuesday, Wednesday, & Thursday) at 11:30 to 12:00. The program is currently being managed primarily by volunteers. There may be some funding available through the county or school district to keep the program going next year. Some of the community programs and clubs have volunteered to help serve on different weeks.

D. Opening Institute: The Superintendent told the school board the Opening Institute for the 2019 - 2020 school year will be August 15th. The Superintendent invited the school board to attend.

V. Action Items

A. FY20 Negotiations Agreement

- Motion was made by Jeremy Pearson to approve the FY20 Employee Negotiation Agreement. Seconded by Erin Jensen.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

B. Building Use Policy

- Motion was made by Erin Jensen to approve the revisions to the Building Use Policy on the third reading. Seconded by Rick Dalton.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

C. Board Minutes, Payroll, and Vouchers

- Motion was made by Jeremy Pearson to approve the May 7th board meeting minutes, the May payroll, and district vouchers #190916 - #191040. Seconded by Rick Dalton.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

D. FY19 Final Budget and FY20 Original Budget

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- Motion was made by Erin Jensen to approve the FY19 Final Budget and FY20 Original Budget as presented. Seconded by Rick Dalton.
 - Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).

VI. Executive Session

- **5:04 PM** Motion was made by Rick Dalton to enter into executive session for discussion of character and competence of individuals. Seconded by Teresa Morgan.
- Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).
- The board left executive session at 8:12 PM.

VII. Adjourn

- Motion was made by Rick Dalton to adjourn the **June 11th, 2019** meeting of the Piute School District Board of Education. Seconded by Teresa Morgan.
 - Rick Dalton voted Aye, Marty Morgan voted Aye, Teresa Morgan voted Aye, Jeremy Pearson voted Aye, and Erin Jensen voted Aye. Motion carried (5-0).
 - Meeting Adjourned **8:12 PM**.
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