



APPROVED MINUTES

APRIL 2020 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **April 14th, 2020** at Piute High School in Junction, Utah. President Marty Morgan called the meeting to order at 3:07 PM. Present was Marty Morgan, Teresa Morgan, Erin Jensen, Rick Dalton, and Jeremy Pearson. Also present was Interim Superintendent Koby Willis. Guests at the meeting were Shauna Bagley, Eric Jessen, Paul James, and Sally James. This meeting was made available for the public to watch and listen at home through the school district website.

Work Meeting: The school board did not hold a work meeting this month.

Opening Remarks:

- Board President Marty Morgan welcomed everyone to the meeting. After the pledge of allegiance opening remarks were given by Rick Dalton.

Citizen Dialogue:

- None

Discussion Items:

- **Electronic Meetings Policy 1st Reading**
 - The school board first discussed a policy for conducting electronic meetings. For this meeting all school board members were able to be physically present, but that may not always be the case. Koby Willis explained that state law requires a school board to have a policy for board members to call an electronic meeting. The board felt the policy was ready for approval.
 - Erin Jensen made a motion to suspend the rule for three readings and approve the Electronic Meetings Policy on the first reading. Motion was seconded by Rick Dalton. Motion passed by unanimous vote. Jeremy Pearson joined the meeting a few minutes late, but was present for the first vote.
- **Instructional Technology Report**
 - Paul James introduced how technology support is working in Piute County School District. Sally James has been providing support for the using technology in lessons and helping students use the devices. Paul James manages the network, all technology infrastructure, device deployment, and district wide technology management softwares.
 - Sally expressed her love for teaching technology to teachers and helping them use it in the classroom. Sally explained some of the classroom technologies she teaches teachers to use. She showed the school board an example of the 5th Grade at Circleville Elementary making a recording of Christmas Poems and making them accessible through a QR code.

- Sally showed the school board a video she helped the Student Body Officers make. Pcsdmedia is the name of the Youtube channel that the SBO's have been posting the videos on. Sally expressed that she believes teachers are adapting well to the online teaching environment.
- **Technology Infrastructure Report**
 - Paul James discussed what has been being done to help make sure every student has a device and every student has WIFI access. Paul talked about some state-wide technology committees he has been participating in for improving technology in schools.
 - Paul explained that there will be a grant opportunity to upgrade the WIFI at all of the schools again. Paul explained how many devices the district has to manage and some of the software used to do that.
- **Student Records Policy Revision 1st Reading**
 - State agencies asked to see the student records policies for Utah school districts and made recommendations for bringing them in line with state and federal policy recommendations. Piute's student records policy had all the necessary components, but one paragraph in the student and parent rights section. It was recommended the school board add the address for sending FERPA complaints to the United States Department of Education.
 - Rick Dalton made a motion to suspend the rule for three readings and approve the Student Records Policy Revision on the first reading. Motion was seconded by Teresa Morgan. Motion passed by unanimous vote.
- **4.5 Day School Week**
 - Koby Willis explained the review the schools had been making of the four and a half day school day at the high school. Currently all region 20 high schools are half day on Friday except for Diamond Ranch and Piute. Other schools have reported that there can be less absenteeism when families have at least half of a week day to schedule appointments and trips.
 - Koby went through the teacher's current "in school" hours with the school board. Currently the district calculates hourly rates based on a 40 hour work week and expects 35 hours completed in school. Teachers obviously have to spend a significant amount of time at home working. The schools would like to have the teachers come earlier or leave later on Monday through Thursday to allow for them to leave earlier on Friday. Currently the school principals set the hours for all of the employees in the building. Changing the high school students to a half day would then allow the school principals to adjust work hours for the employees in their building according to what works best for that building.
 - The school board spent some time discussing how leave time would work if teachers schedules were changed to leave early on Friday. Koby explained that it would stay the same. A teacher would still have to take a full day of leave to miss school on Friday.
 - It was brought up that if all of the schools are half day on Friday that the half day professional development days should be moved from Mondays to Fridays. The school board felt the district calendar should be placed on the May agenda and for that discussion.
 - Teresa Morgan made a motion to approve a 4.5 Day School Week for Piute High School students. Motion was seconded by Erin Jensen. Motion passed by unanimous vote.
- **#4076 Eligibility To Participate In Student Activities Policy Revision 1st Reading**
 - It was discovered that parts of the Eligibility To Participate In Student Activities Policy conflicted with the new Student Discipline Policy passed earlier this school year. The revision strikes the parts of the policy that conflict with or are repetitive of the new Discipline Policy.

- The school board also discussed whether or not the policy should be further amended to not allow students to participate in Saturday activities if they have an unexcused absence on the Friday before the activity. The school board asked Shauna and Eric to provide some additional language to the policy and bring it to the May meeting.
- **Collective Bargaining Agreement FY21**
 - Koby Willis explained that the state legislature is recommending that all school districts postpone the settlement of negotiations and budgets until there are better estimates of the economic impact of COVID-19 on the state budget. It is likely that though the state legislature was friendly to education in the 2020 session that most, if not all, of new funding will be repealed as the state budget is cut.
- **Emotional Support Animals Policy 1st Reading**
 - The Utah Division of Risk Management regularly makes policy recommendations to school districts to limit liabilities. Recently they requested that the school district adopt the following three policies; Emotional Support Animals, Covered Furniture, and Cleaning Supplies From Home. The first provides guidelines for emotional support animals in schools, the second prohibits certain types of furniture in schools, and the third prohibits employees from bringing cleaning supplies from home to the schools.
 - The school board felt all three policies were appropriate to approve on the first reading.
 - Jeremy Pearson made a motion to suspend the rule for three readings and approve the Emotional Support Animals Policy, the Covered Furniture Policy, and the Cleaning Supplies From Home Policy on the first reading. Motion was seconded by Rick Dalton. Motion passed by unanimous vote.
- **Covered Furniture Policy 1st Reading**
 - See Emotional Support Animals Policy 1st Reading above.
- **Cleaning Supplies From Home Policy 1st Reading**
 - See Emotional Support Animals Policy 1st Reading above.
- **Educator Exit & Engagement Survey Policy 1st Reading**
 - In an attempt to better understand the teacher shortage and the poor retention rates of teachers the state legislature made a requirement to survey departing teachers about why they were leaving the profession. They also required school districts to have a policy for administering the survey. The school board felt the policy was ready for approval on the first reading.
 - Teresa Morgan made a motion to suspend the rule for three readings and approve the Educator Exit & Engagement Survey Policy on the first reading. Motion was seconded by Erin Jensen. Motion passed by unanimous vote.
- **Circleville Town Park Letter of Support**
 - Koby Willis explained that Circleville Town is planning to request some funding from the Community Impact Board to construct a town park where the old Circleville High School once stood. The park would have several features that would benefit the elementary school. Koby asked if the school board would provide a letter of support for the project application.
 - Jeremy Pearson made a motion to approve the letter of support for the Circleville Town Park application to CIB. Motion was seconded by Erin Jensen. Motion passed by unanimous vote.
- **School Land Trust Plans 2020-2021**
 - The school board reviewed the completed School Land Trust Plans for Oscarson Elementary and Circleville Elementary and then reviewed a draft for Piute High School. The school board felt the elementary plans were ready for approval, but felt they should approve all three together in the May school board meeting.
- **Policy #1130 Superintendent of Schools Revision 2nd Reading**

- The school board considered a revision to the Superintendent job description policy. The school board felt the policy revision was ready for approval.
- Teresa Morgan made a motion to suspend the rule for three readings and approve the Superintendent of Schools Policy Revision on the second reading. Motion was seconded by Jeremy Pearson. Motion passed by unanimous vote.

Information Items:

- **Esports and Archery Clubs** - Esports is one of the fastest growing high school sports in the nation. All of Utah's Universities now have a team and offer scholarships for their teams. Utah will be introducing Esports as a club sport for the 2020-2021 school year and Mr. Thomas expressed that he would like to help get the program going. Many believe the sport could become a UHSAA sponsored sport within a few years time.
- Mr. Springer has volunteered to start an Archery Club at Piute High School. There are competitive events across the state for such clubs and Mr. Springer has found that many students have an interest in participating. The 4-H program has already shown support for the idea and has agreed to allow club members to use some of their bows and equipment.
- **School Dismissal Extension** - Governor Gary Herbert announced that the school dismissal will now continue through the end of the school year. It is expected that there will be more guidance on graduation ceremonies and 4th quarter grading. The Superintendent will send out a reminder later tonight to parents that we will be continuing with the same online instruction process through the end of the school year.

Action Items:

- **Electronic meetings Policy**
 - Erin Jensen made a motion to suspend the rule for three readings and approve the Electronic Meetings Policy on the first reading. Motion was seconded by Rick Dalton. Motion passed by unanimous vote.
- **4.5 Day School Week For PHS Students**
 - Teresa Morgan made a motion to approve a 4.5 Day School Week for Piute High School students. Motion was seconded by Erin Jensen. Motion passed by unanimous vote.
- **Risk Management Policies**
 - Jeremy Pearson made a motion to suspend the rule for three readings and approve the Emotional Support Animals Policy, the Covered Furniture Policy, and the Cleaning Supplies From Home Policy on the first reading. Motion was seconded by Rick Dalton. Motion passed by unanimous vote.
- **Educator Exit & Engagement Policy**
 - Teresa Morgan made a motion to suspend the rule for three readings and approve the Educator Exit & Engagement Survey Policy on the first reading. Motion was seconded by Erin Jensen. Motion passed by unanimous vote.
- **Circleville Town Park Support Letter**
 - Jeremy Pearson made a motion to approve the letter of support for the Circleville Town Park application to CIB. Motion was seconded by Erin Jensen. Motion passed by unanimous vote.
- **Superintendent Job Description Policy Revision**
 - Teresa Morgan made a motion to suspend the rule for three readings and approve the Superintendent of Schools Policy Revision on the second reading. Motion was seconded by Jeremy Pearson. Motion passed by unanimous vote.
- **Minutes, Vouchers, Payroll**

- Erin Jensen made a motion to approve the minutes for the March board meetings, the March payroll, and district vouchers 200747-200820. Rick Dalton seconded the motion. Motion passed by unanimous vote.

Executive Session

- Jeremy Pearson made a motion to enter an executive session. Teresa Morgan seconded the motion. Motion passed by unanimous individual voice vote. Erin Jensen voted aye, Teresa Morgan voted aye, Rick Dalton voted aye, Jeremy Pearson voted aye, and Marty Morgan voted aye.
- The school board entered the executive meeting at 5:26 PM.
- The school board left the executive meeting at 7:41 PM.

Adjournment

- At **7:41 PM** Rick Dalton made a motion to adjourn the **April 14th, 2020** meeting of the school board. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.