



# UNAPPROVED MINUTES

## FEBRUARY 2020 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **February 11th, 2020** at the Piute County Commission Chambers in Junction, Utah. President Marty Morgan called the meeting to order at 3:05 PM. Present was Marty Morgan, Teresa Morgan, Erin Jensen, Rick Dalton, and Jeremy Pearson. Also present was Interim Superintendent Koby Willis. Guests at the meeting were Gloria Fox, Kami Gass, Eugene King, Shauna Bagley, Jodi Johnson, Paul James, Kayton James, Gus Allen, Hunter Leggett, and Kodah Bushman.

**Work Meeting:** The school board held a work meeting at 2:00 PM. In this work meeting the school board completed an evaluation of the Business Administrator / Superintendent.

### Opening Remarks:

- Board President Marty Morgan welcomed everyone to the meeting. After the pledge of allegiance opening remarks were given by Jeremy Pearson.

### Citizen Dialogue:

- Kayton James, Gus Allen, Hunter Leggett, and Kodah Bushman asked for a few minutes to discuss the dress code policy at the high school. They requested that the policy be loosened to allow hats to be worn at the high school. Kodah presented their reasons for wanting the change and showed the school board a signed petition for the change. The school board asked the principal and students a few questions about how other schools handle hats. They asked what problems or distractions might be caused and what the teachers thought. The school board recommended the students work with Shauna to get some proposed wording for the policy change and bring it back to the school board in the March meeting.

### Discussion Items:

- **Principal Reports**
  - Principal King reported for Circleville Elementary School. He started by giving some time to Kami Gass to demonstrate some of the Really Great Reading program features they are using in the classroom. Kami taught the school board some reading techniques the students learn in 3rd Grade and explained how the program has been really beneficial. Principal King talked about the great success of the K-3 PLC at Circleville Elementary School. The elementary school has a new Facebook page they would like everyone to visit and like.
  - Principal Johnson reported for Oscarson Elementary School. Jodi read a statement from the Oscarson Preschool that they are having fun and doing well. Jodi showed the school board the data that their new Reading and Math program, iReady, can create. See showed how students have grown from the beginning of the year benchmark test to the middle of the year benchmark test. Principal Johnson showed some artwork from students and explained some of the projects each class is working on.

- Principal Bagley reported for Piute High School. She talked about the Student Body Officers videos for social media. James Barney will be teaching the Driver Education course before school during 4th quarter. Tracy will continue doing the driving portion with the students until James finishes the endorsement. The high school has been doing some assemblies for the “Fight The New Drug” program that teaches students the dangers of pornography. Principal Bagley discussed the successes of the athletic teams. The school board discussed the RPI system for the basketball teams. The region tournaments have a negative effect on region 20 teams for seeding in the state tournament.
- **Policy #6015 School Fees Revision 2nd Reading**
  - During the January meeting the school board read through the state model policy and identified areas they wanted to customize for Piute County and parts that were not applicable or needed. In the February meeting the school board reviewed a draft of the policy with the recommended changes from the January meeting. The school principals will review the revised draft on the 20th and propose any changes they would like to see. Another draft will be presented at the March school board meeting.
- **Summer Lunch Program**
  - Koby Willis reported the estimated revenues and expenditures for the summer lunch program in 2019. It was assumed the summer lunch reimbursements from the state would cover the food, but we were unsure if there would be anything left over to pay any helpers. There were a lot of great volunteers that helped make the program happen. It was difficult to estimate the exact revenues and expenditures because they used a lot of the leftovers supplies from the three schools and the revenues were mixed with the other school lunch revenues. It was estimated that the program earned a little more than two thousand more than the cost of the food.
  - It was recommended that a \$3,000 stipend be given to Gloria for directing the program last year and that the same stipend be given to whoever is hired or assigned to run the program this year. Gloria spent a significant amount of after hours running the program and catching up on other work while she was making meals during the day and recruiting volunteers. She also completed all the state reporting and program paperwork.
  - The school board felt that the program was beneficial to the community and that it should be done again this summer. It was suggested that the program be limited to Marysville and Circleville this summer. In 2019 the Junction location frequently had less than 10 meals served and most of those meals were to children from Kingston. Those families indicated that it would not make a significant difference for them to drive to Circleville instead of Junction.
- **Policy #2041 Payroll Procedures & Benefits Revision 1st Reading**
  - Two of the three cook managers plan to retire at the end of this school year. Both received leave and retirement benefits because they were hired prior to policy changes in 2013. The district is concerned about replacing the cook manager positions if there are no benefits attached. A policy revision was proposed that would grant leave and retirement benefits to those with the job title “Cook Manager”. That would grant those benefits to the two new hires and the cook manager at Oscarson.
  - The school board also discussed whether or not those benefits should be extended to part-time teachers. Koby explained that part of the reason the district went away from providing retirement benefits to part-time employees was because the positions turn over frequently and the employee gets nothing from Utah Retirement Systems if they don't complete at least four years. Meaning that the district was paying a significant amount in

retirement benefits that the employees were never going to collect if they didn't stay employed.

- The school board asked that the principals review the proposed revision and provide their thoughts and recommendations.
- **Preliminary Negotiations 2020-2021**
  - The school board reviewed a presentation given to teachers and staff about possible compensation changes for the 2020-2021 school year. Inflation for 2019 was 1.8%. Estimates were provided for a 1.8% and a 2.86% increase to the school district salary schedule. A 2.86% increase would add \$1,500 to all Lane 1 employees and \$0.57/hour to all Lane 2 employees.
  - Last year insurance rates increased by 2.62% and cost the school district \$18,972 additional to provide the same level of insurance. The 10 year average increase is 5.42%. A 5.42% increase for FY21 would cost the school district an additional \$39,953 to maintain the same level of insurance.
  - The Professional Development Incentive program was discussed. The program has been funded by a STEM Action Center grant for the past three years. That grant expires this year and will not be renewed. The district has to decide if they want to try picking up the cost of that program or let it go. The program has been successful in motivating educators to seek out lots of professional development they would not have done otherwise. The program provides teachers a stipend at year end for completing a series of professional development training and courses.
  - Since the legislative session is still young it is early to estimate what additional funding may be available for compensation changes. Based on the Governor's recommended budget, the surplus levels of the state income tax, and several influential senators drive to increase the equity pupil units there is reason to be optimistic.
- **Policy #7010 Data Governance Revision 1st Reading**
  - Paul James explained that the CUES office has gone through the the Data Governance Policy for each school district and made recommendations for changes. They felt the changes were significant enough they felt it would be easier to have the new model policy replace the old policy. Paul went through the policy and explained how the policy puts guidelines in place to protect student data.
  - Erin Jensen made a motion to suspend the rule for three readings and approve the revisions to the Data Governance Policy on the 1st Reading. Jeremy seconded the motion. Motion passed by unanimous vote.

### **Information Items:**

- **Camera System Update** - Paul James explained to the school board that there was a bill passed in the legislature last year granting some funding for school security systems. The USBE identified Piute schools as some of the schools that would receive full funding for the proposed system. The state funding would cover the cost of new camera equipment and software. It would also cover the monitoring service for one year. If the school district chooses not to continue with the monitoring service we would be able to keep the equipment. Several small school districts are considering the idea and more details will be coming soon.

### **Action Items:**

- **Minutes, Vouchers, Payroll**

- Rick Dalton made a motion to approve the minutes for the January 14th board meeting, the January payroll, and district vouchers 200540-200630. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.
- **Business Administrator Appointment & Contract**
  - Jeremy Pearson made a motion to appoint Koby Willis as the Business Administrator for the next two years at a contract salary of \$71,000. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Summer Lunch Stipend**
  - Teresa Morgan made a motion to approve a \$3,000 summer lunch stipend for Gloria Fox for 2019. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Data Governance Policy**
  - Erin Jensen made a motion to suspend the rule for three readings and approve the revisions to the Data Governance Policy on the 1st Reading. Jeremy seconded the motion. Motion passed by unanimous vote.

### **Executive Session**

- Jeremy Pearson made a motion to enter an executive session. Erin Jensen seconded the motion. Motion passed by unanimous individual voice vote. Erin Jensen voted aye, Teresa Morgan voted aye, Rick Dalton voted aye, Jeremy Pearson voted aye, and Marty Morgan voted aye.
- The school board entered executive meeting at 6:05 PM.
- The school board left the executive meeting at 6:50 PM.

### **Adjournment**

- At **6:50 PM** Erin Jensen made a motion to adjourn the **February 11th, 2020** meeting of the school board. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.