

PIUTE SCHOOL DISTRICT APPLICATION FOR EMPLOYMENT

Today's Date \_\_\_\_\_

Position for which you are applying: \_\_\_\_\_

I. PERSONAL INFORMATION:

Name: \_\_\_\_\_  
(Last name) (First name) (Middle initial)

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip-code)

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_/\_\_\_\_/\_\_\_\_

II. TRAINING AND EXPERIENCE: You must complete all applicable items in this section or your application will be rejected. The information you give regarding your training and experience will be used to determine if you meet the minimum qualifications, and part or all of your examination may be based on the information you provide.

Training: When claiming college, vocational, or other specified training. You must provide transcripts or other official documents (original or photocopy) with this application.

A. Have you graduated from High School or received an Equivalency Diploma (GED)?

Yes  No

If NO, circle the highest grade completed. 1 2 3 4 5 6 7 8 9 10 11

B. COLLEGE/UNDERGRADUATE WORK

College/ University	Dates Major	Minor	Degree

C. COLLEGE/GRADUATE WORK

College/University	Dates	Degree

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D. CERTIFICATES OR SPECIALIZED TRAINING DOCUMENTATION

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E. LANGUAGES (other than English)

Language

Level of Proficiency

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F. EXPERIENCE: Begin with your most recent or present employment and describe all periods of employment (full and part-time), including volunteer work. Attach additional pages as necessary, using the same format.

EMPLOYER: \_\_\_\_\_ PHONE \_\_\_\_\_

COMPLETE ADDRESS \_\_\_\_\_

YOUR POSITION/TITLE \_\_\_\_\_

SUPERVISOR \_\_\_\_\_

PERIOD OF EMPLOYMENT: FROM \_\_\_\_\_ TO \_\_\_\_\_

SALARY \_\_\_\_\_

DUTIES/ACCOMPLISHMENTS:

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REASON FOR LEAVING: \_\_\_\_\_

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EMPLOYER: \_\_\_\_\_ PHONE \_\_\_\_\_

COMPLETE ADDRESS \_\_\_\_\_

YOUR POSITION/TITLE \_\_\_\_\_

SUPERVISOR \_\_\_\_\_

PERIOD OF EMPLOYMENT: FROM \_\_\_\_\_ TO \_\_\_\_\_

SALARY \_\_\_\_\_

DUTIES/ACCOMPLISHMENTS:

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REASON FOR LEAVING: \_\_\_\_\_

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EMPLOYER: \_\_\_\_\_ PHONE \_\_\_\_\_

COMPLETE ADDRESS \_\_\_\_\_

YOUR POSITION/TITLE \_\_\_\_\_

SUPERVISOR \_\_\_\_\_

PERIOD OF EMPLOYMENT: FROM \_\_\_\_\_ TO \_\_\_\_\_

SALARY \_\_\_\_\_

DUTIES/ACCOMPLISHMENTS:

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REASON FOR LEAVING: \_\_\_\_\_

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## III. BACKGROUND INFORMATION:

A. Have your ever:

1. been convicted of a violation of law other than a minor traffic violation?

YES  NO

2. pled guilty and had your guilty plea held in abeyance in a criminal charge or conviction proceedings?

YES  NO

3. been placed on probation in conjunction with a criminal charge of conviction?

YES  NO

IF YOU HAVE ANSWERED YES, PROVIDE A LETTER OF EXPLAINATION.

B. Are any criminal charges or proceeding pending against you?

YES  NO

IF YOU HAVE ANSWERED YES, PROVIDE A LETTER OF EXPLAINATION.

C. Are you willing to accept part-time or temporary employment?

YES  NO

D. Have you ever worked for a school district in the state of Utah?

YES  NO  If yes where

E. Do you have any relatives currently employed by this district?

YES  NO  If yes who and where

**IV. AGREEMENT: "I understand that any false statements, omissions, or misrepresentations in the application or interview process may result in the termination of the hiring process; the termination of employment , if provided; pr the termination or restriction of benefits, should a false statement, omission, or misrepresentation be later discovered."**

**"I understand that prior to being offered employment with Piute School District I may be requested to take an employment examination and/or be personally interviewed. In the event I**

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**have a disability which will affect my ability to take the test and/or my ability to effectively present myself at an interview, I understand that it is my responsibility to inform Piute School District so that a reasonable accommodation can be made. Accommodations may include accessible sites, modified conditions, and accessible testing formats. Piute School District reserves the right to require medical documentation concerning the need for the accommodation."**

**"I understand that, as required by Utah Statute, I will be required to undergo an investigation of my background including a criminal background check. If I am an applicant for a safety sensitive position I must submit to be tested for drugs and alcohol in accordance with the Utah State Office of Education Drug and Alcohol Testing Policy prior to the first time I perform safety-sensitive duties. I further understand that I may be required to pay for this investigation; I authorize the release of information in connection with this application by former employers and supervisors. I agree to indemnify and hold harmless former employers and supervisors from any action in conjunction with their release of information with regard to these inquiries."**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Piute School District is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to race, color, political affiliation, religion, sex, national origin, age, marital status, medical condition, or disability. We reserve the right to refuse any application.**